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BLDG 1103 CAMP LEJEUNE, NC
PHONE 2083/2195

Point of CONTACT

2nd LSB CPL Smith 3754/
MSGT ROBINSON 3254

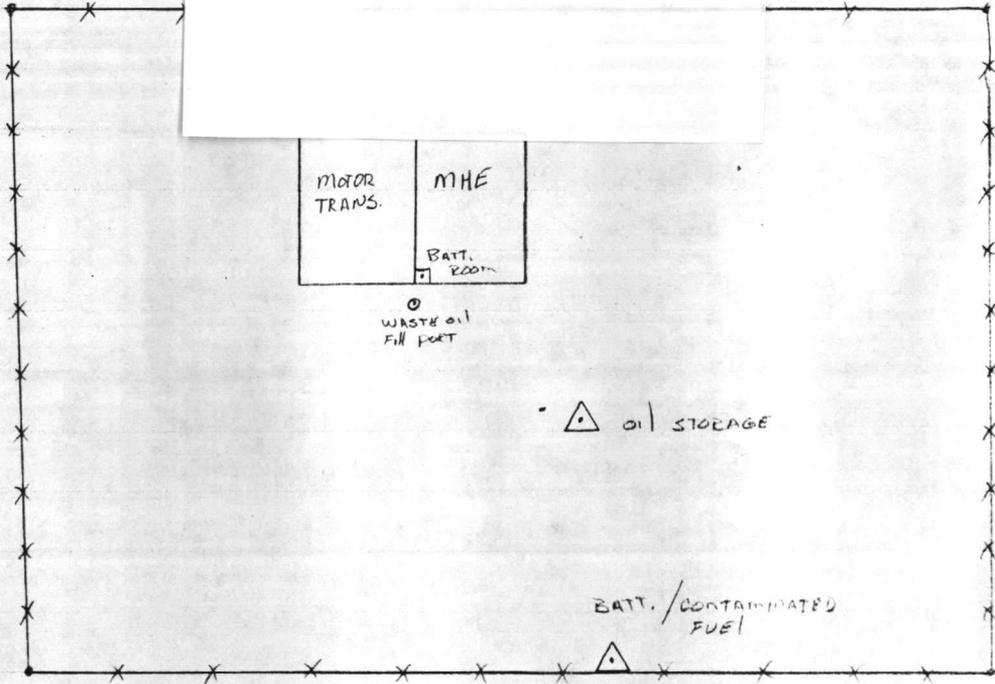
MHE/MOTOR TRANS. ALT

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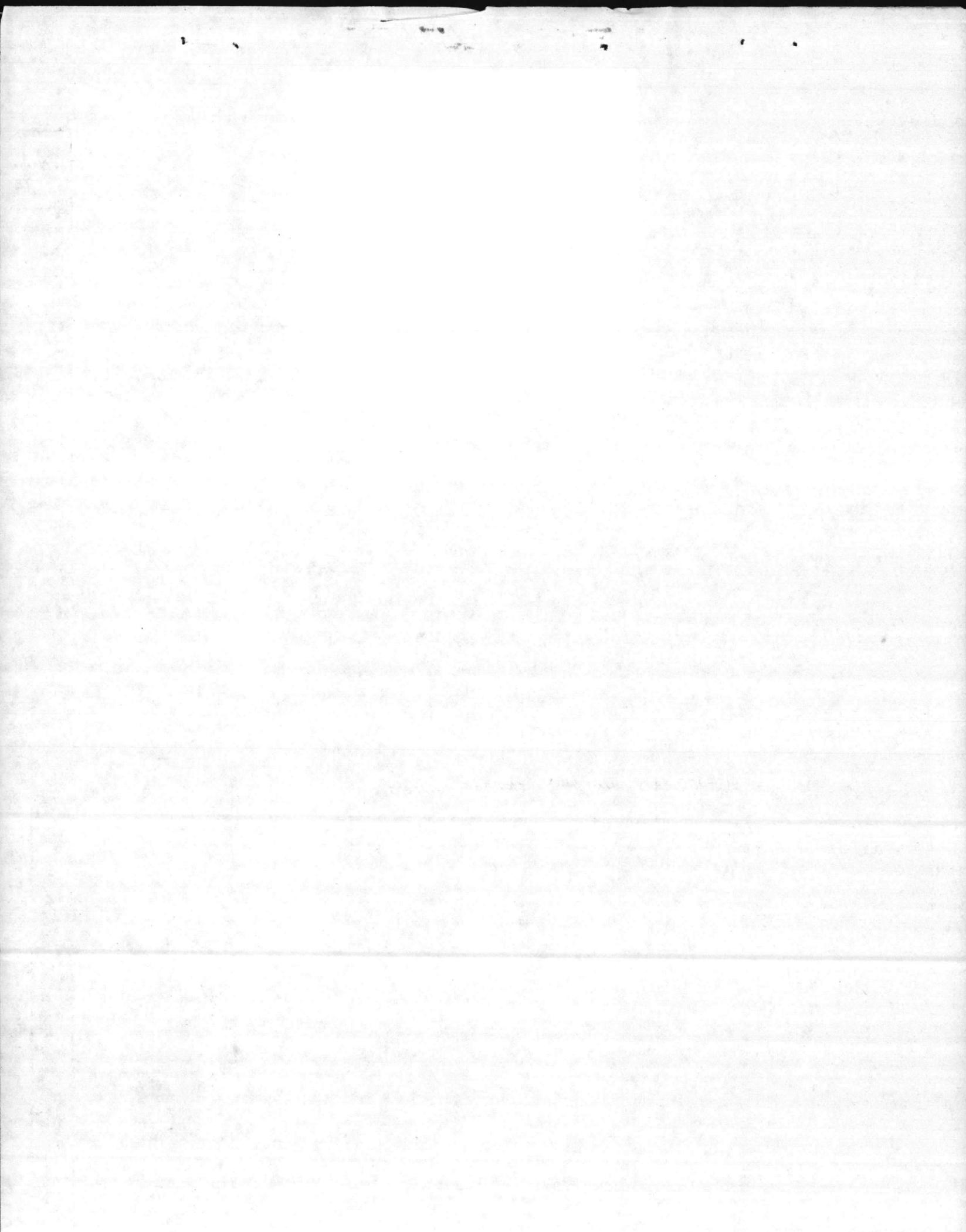
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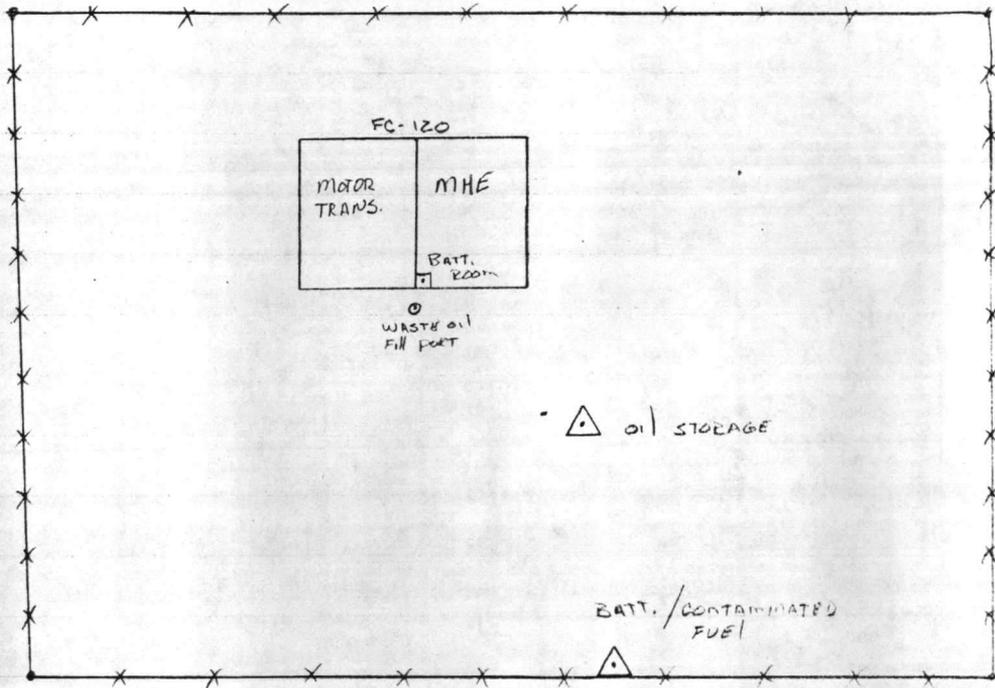
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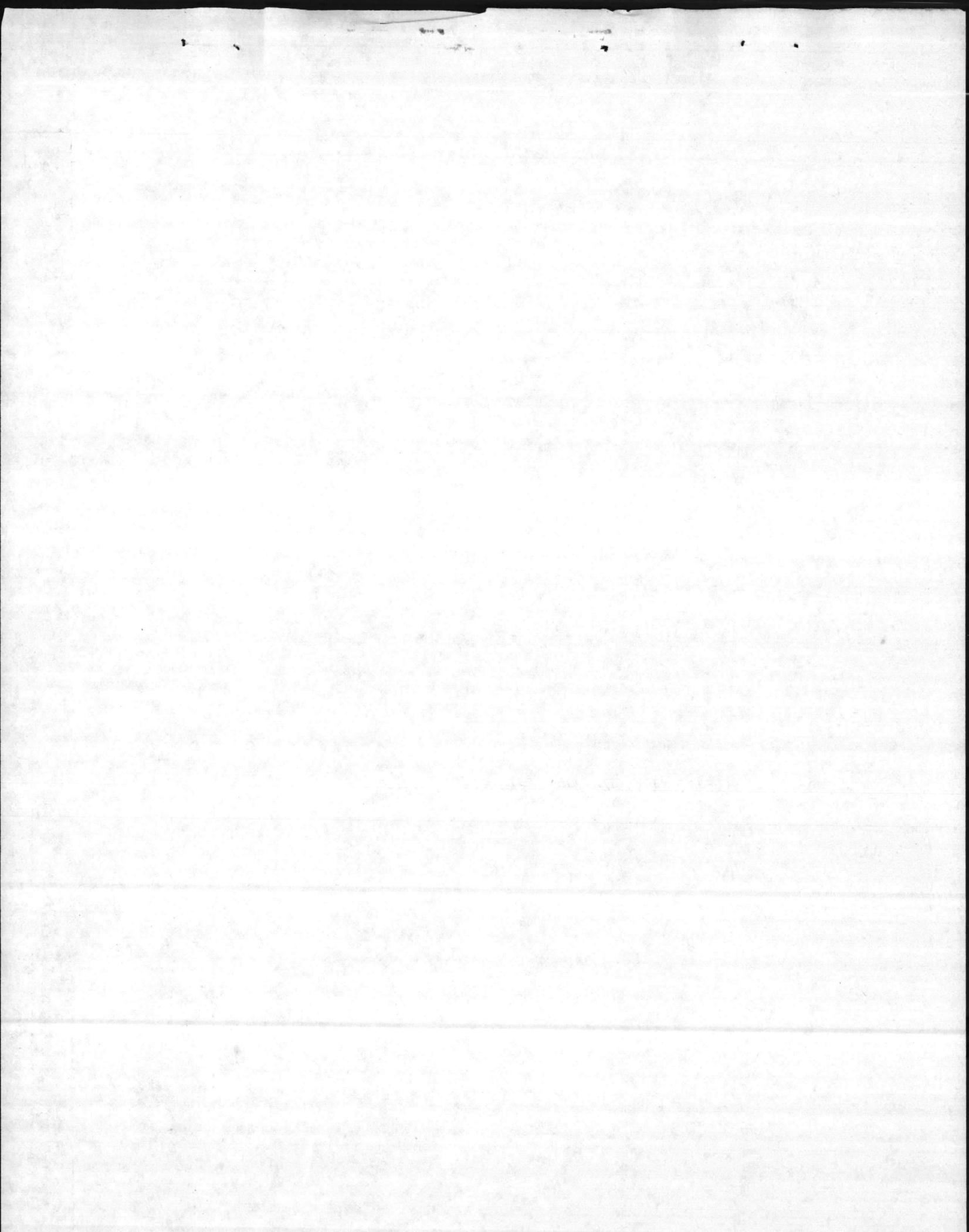
AUTHORIZED HM/HW STORAGE SITES



MHE / MOTOR TRANS PORT PH , 2nd LSB FC-120 (MHE)



AUTHORIZED HM/HW STORAGE SITES





UNITED STATES MARINE CORPS
2d LANDING SUPPORT BATTALION
2d FORCE SERVICE SUPPORT GROUP (REIN)
FLEET MARINE FORCE, ATLANTIC
CAMP LEJEUNE, NORTH CAROLINA 28542-5705

IN REPLY REFER TO
BnO 6240.1
4
27 Aug 1987

BATTALION ORDER 6240.1

From: Commanding Officer, 2d Landing Support Battalion
To: Distribution List

Subj: Standing Operating Procedures for Hazardous Waste Management
(Short Title: HWM SOP)

Ref: (a) BO 6240.5A
(b) BO 11090.1B
(c) BO 11090.3

Encl: (1) Waste Identification Document (WID)
(2) DD-1348-1 and Modified DD-1348
(3) Hazardous Waste Sticker
(4) Environmental Protection Agency (EPA) Inspection Check List
(5) Weekly Inspection Check List
(6) Record of Hazardous Waste Training

1. Purpose. To promulgate policies and procedures for the operation of Hazardous Material/Hazardous Waste generating sites located within 2d Landing Support Battalion in accordance with references (a) through (c).

2. Definitions

(a). Hazardous Material (HM). Any material, which because of its concentration, physical state, chemical and/or infectious attributes, and/or quantity may pose a hazard to human health or to the environment when fumes, liquid, and/or solids are spilled or released into the atmosphere.

(b). Hazardous Waste (HW). Any material or liquid whether solid or gaseous, which meets the definition of Hazardous Material or is designated a Hazardous Waste by the Environmental Protection Agency (EPA) or by the state of North Carolina Hazardous Material control authority.

(c). Generator. The unit or section that uses, stores, collects, and/or produces a Hazardous Material/Hazardous Waste.

3. Background. 2d Landing Support Battalion generates Hazardous Materials/ Hazardous Waste. Federal, State, and local laws (to include Marine Corps Orders) require that the procedures set forth by the above listed organizations be strictly adhered to. These rules, regulations, and laws govern the handling, storage, and collection of any and all Hazardous Materials/Hazardous Waste.

4. Action. The overall responsibility for the Hazardous Material/
Hazardous Waste management rests with the Battalion Commander.
Battalion Staff and subordinate Commander responsibilities are
indicated as follows.

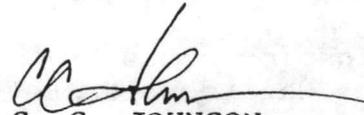
a. Battalion S-3 Officer. Coordinate formal training as
required and as available.

b. Battalion S-4 Officer.

(1) Establish and coordinate the Hazardous Material/
Hazardous Waste Management Program.

(2) Designate and assign in writing the Hazardous Material
Disposal Officer, the Assistant Hazardous Material Disposal Officer,
and the Hazardous Material Disposal Representatives for 2d Landing
Support Battalion.

5. Forwarded and approved.


C. C. JOHNSON

Distribution List: A

HWM SOP

GLOSSARY OF ABBREVIATED TERMS

HMDO: Hazardous Material Disposal Officer.
This is a battalion level assignment

HMDR: Hazardous Material Disposal Representative.
Designated by the HMDO at the Hazardous Material/Hazardous Waste
generating Sites.

HM/HW or HM/W: Hazardous Material/Hazardous Waste

HMDC: Hazardous Material Disposal Coordinator.
Located at the Group level.

EPA: Environmental Protection Agency

DHS: Division of Health Services.

NREAD: Natural Resources and Environmental Affairs Division.

DRMO: Defense Reutilization Marketing Office.

PP&P: Preservation, Packaging, and Packing

HWM SOP

CONTENTS

PAGE

SECTION I
RESPONSIBILITIES

- 1-1 Responsibilities of the Hazardous Material Disposal Officer/Assistant Hazardous Material Disposal Officer.
- 1-2 Responsibilities of the Section Officer in Charge.
- 1-2 Responsibilities of the Hazardous Material Disposal Representatives.

SECTION II
COLLECTION AND STORAGE

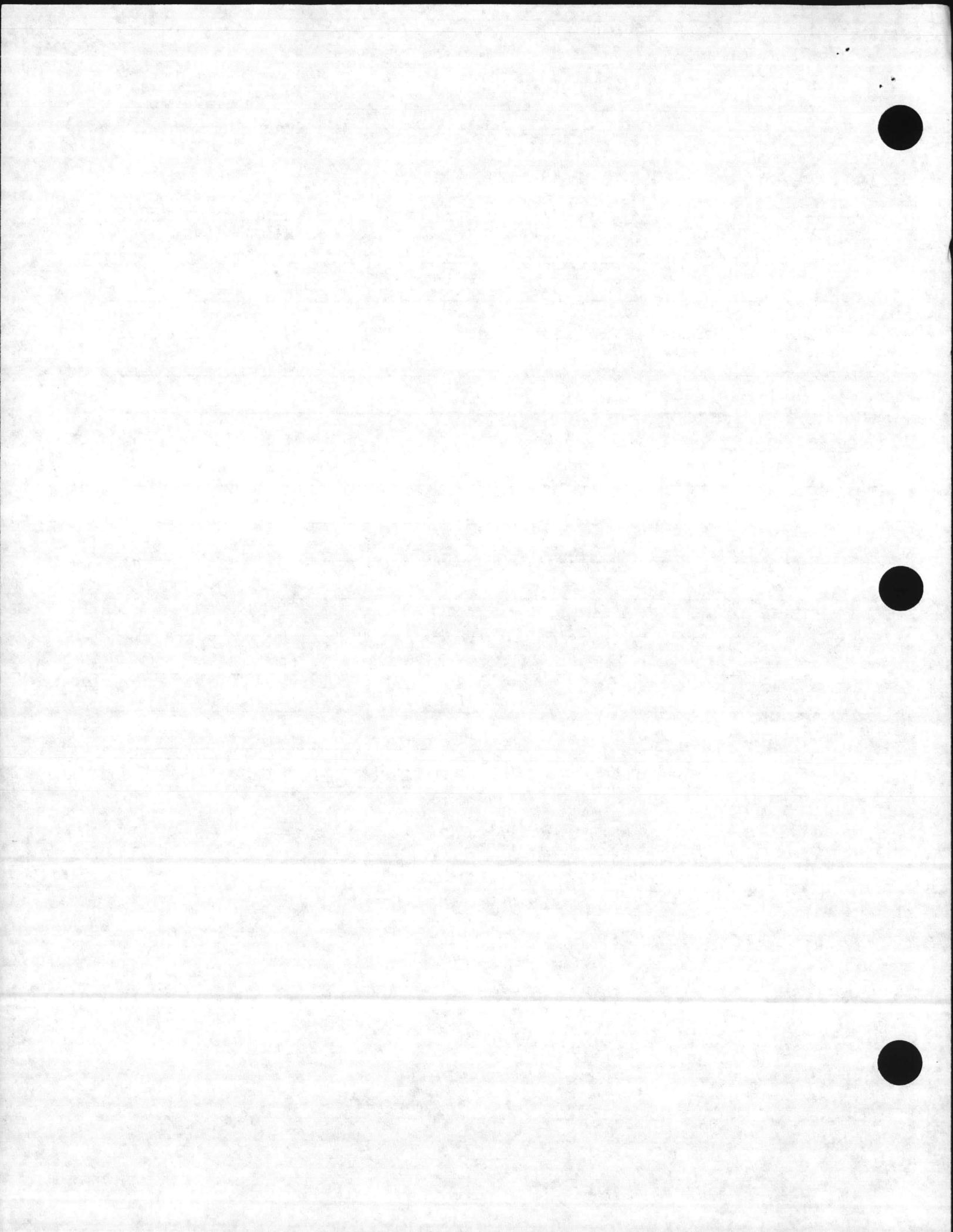
- 2-1 Color coding for Hazardous Material/Hazardous Waste containers.
- 2-2 Collection and storage of Hazardous Materials/Hazardous Waste.
- 2-3 Disposal of Hazardous Materials/Hazardous Waste.
- 2-5 Hazardous Material/Hazardous Waste Work Site Procedures.

SECTION III
CONTINGENCY PLAN

- 3-1 Contingency Plan for 2d Landing Support Battalion.

SECTION IV
ADMINISTRATIVE PROCEDURES

- 4-1 Procedures for filling out a Waste Identification Document.
- 4-2 Procedures for filling out a DD 1348-1 form and a modified 1348 form.
- 4-5 Procedures for filling out a Hazardous Waste Sticker.
- 4-6 Procedures for filling out a Hazardous Material Training Record.
- 4-7 Procedures for filling out a PP&P work request.



LOCATOR SHEET

Subj: HWM SOP

LOCATION: _____

(indicate the location (s) of the copy (ies) of this publication)



HWM SOP

SECTION I

RESPONSIBILITIES OF THE HAZARDOUS MATERIAL DISPOSAL OFFICER/ASSISTANT

1. To establish a well coordinated, continuous Hazardous Material/Hazardous Waste program within the Hazardous Material/Hazardous Waste generating sites.
2. Monitor the Hazardous Material Disposal Representatives at each of the Hazardous Material/Hazardous Waste sites, to ensure that compliance with the applicable rules and regulations are adhered to.
3. Ensure that the appropriate training for the Hazardous Material Disposal Representatives is conducted and recorded.
4. Maintain copies of the appointment letters of all Hazardous Material Disposal Representatives for a minimum of three years.
5. Conduct bi-monthly inspections of the Hazardous Material/Hazardous Waste sites using the weekly inspection check list. Maintain these copies for a minimum of three years.
6. Conduct a monthly inspection using the Environmental Protection Agency check list.
7. Coordinate and consult with the Base Environmentalist, Industrial Hygiene, and the Hazardous Material Disposal Coordinator on matters pertaining to:
 - (a) Hazardous Waste Inspections
 - (b) Hazardous Material/Hazardous Waste Control
 - (c) Monthly Hazardous Material Disposal Officer/Representative roster to the Hazardous Material Disposal Coordinator
 - (d) Hazardous Waste disposal guide lines
 - (e) Personal protective measures
 - (f) Noise level and hearing conservation
8. Conduct training on a monthly basis on any/all aspects of Hazardous Material related duties.
9. Carry out all orders concerning Hazardous Materials/Hazardous Waste and ensure that these orders are being followed at each of the generating sites.
10. Forward DD 1348-1 forms to the Hazardous Material Disposal Coordinator for disposal procedures.
1. Retain the signed copy of the DD 1348-1 form that transfers responsibility of accountability to the Defense Reutilization and Marketing Office.

SECTION I

RESPONSIBILITIES OF THE HAZARDOUS MATERIAL DISPOSAL OFFICER/ASSISTANT

12. Maintain a "Completed" file of all paper work on any/all Hazardous Material/Hazardous Waste that has been turned in.

RESPONSIBILITIES OF THE SECTION OFFICER IN CHARGE

1. Designate in writing a Hazardous Material Disposal Representative to the Hazardous Material Disposal Officer.
2. Ensure that the Hazardous Material Disposal Representatives are thoroughly familiar with the rules and regulations set forth in references (a) through (c).
3. Ensure that Contingency Plans for that section are posted where they can be seen by all that work in that section and where any Hazardous Material/Hazardous Waste is stored/collected.
4. Ensure that all personnel within the section are familiar with the contingency plan and are instructed to follow the plan in case of a spill or an emergency.
5. Request training through the Hazardous Material Disposal Officer for all personnel designated as Hazardous Material Disposal Representatives.

RESPONSIBILITIES OF THE HAZARDOUS MATERIAL DISPOSAL REPRESENTATIVE

1. To establish a well coordinated, continuous Hazardous Material/Hazardous Waste program in the Hazardous Material/Hazardous Waste generating sites within each respective section.
2. Conduct weekly inspections of the Hazardous Material/Hazardous Waste site using the weekly inspection check list.
3. Carry out all orders given by higher authority.
4. Report all Hazardous Material/Hazardous Waste emergencies to the proper authorities (Base Fire Department and the HMDO).
5. Inform higher authorities on any discrepancies, changes in appointments, and refer questions concerning Hazardous Materials/Hazardous Waste.

SECTION II

COLLECTION AND STORAGE OF HAZARDOUS MATERIALS/ HAZARDOUS WASTE

1. A unit is not authorized to generate a Hazardous Waste unless a completed Waste Identification Document (WID) is in the possession of the Hazardous Material Disposal Officer. Failure to submit a completed WID form to the Hazardous Material Disposal Officer is in violation of Base Order 6240.5A.
2. Only Department of Transportation approved containers, labeled in accordance with this SOP are to be utilized for storage of Hazardous Materials/Hazardous Waste. Containers must be painted the appropriate colors as indicated on page 2-1 of this SOP.
3. All containers and storage areas will be inspected weekly utilizing the Weekly Inspection Checklist. Upon the discovery of a discrepancy, the following steps will be taken:
 - a. Keep a written record of any and all discrepancies found.
 - b. Inform the Hazardous Material Disposal Officer of the discrepancies
 - c. Note all corrective action taken on the Weekly Inspection Checklist.
 - d. If the Hazardous Material Disposal Representative does not know the appropriate action to take, then the Hazardous Material Disposal Officer is to be notified.
 - e. If the Hazardous Material Disposal Officer cannot offer a solution to the problem, then the Hazardous Material Officer will contact the appropriate authorities to achieve a satisfactory solution.
4. The Contingency Plan will be posted in the areas where the Hazardous Materials/Hazardous Waste is stored/collected and where individuals can find out the proper procedures on what to do in case of a spill.
5. The Officer in Charge and the Hazardous Material Disposal Representative of the generating site are responsible for maintaining any and all equipment used to contain minor spills.
6. Upon accumulating any amount of Hazardous Material/Hazardous Waste, the Hazardous Material Disposal Representative is to notify the Hazardous Material Disposal Officer. The proper form used to inform the Hazardous Material Disposal Officer of the accumulation of the Hazardous Material/Hazardous Waste, is the Modified Version of the DD 1348 form located in enclosure (2) of this SOP.

SECTION II

DISPOSAL OF HAZARDOUS MATERIALS/ HAZARDOUS WASTE

1. As soon as one ounce (or one battery) is designated for disposal, the Hazardous Material Disposal Officer is to be notified, using the modified 1348 form found on enclosure (2) of this SOP.
2. After notifying the Hazardous Material Disposal Officer of the collection/storage of the Hazardous Material/Hazardous Waste, the Hazardous Material Disposal Representative is to place a Hazardous Waste Sticker on the container.
3. As soon as the Hazardous Material Disposal Officer receives the modified version of the DD 1348 form from the generating site, the Hazardous Material Disposal Officer fills out the DD 1348-1 form and files it for use in 45 days.
4. Once 45 days have passed from the accumulation start date, the Hazardous Material Disposal Representative notifies the Hazardous Material Disposal Officer. Upon notification, the Hazardous Material Disposal Officer places the correct information on line 5 of the modified DD 1348 form.
5. After placing the information on line 5 of the modified DD 1348 form, the Hazardous Material Disposal Officer then sends the DD 1348-1 form to Battalion Supply for completion of the DD 1348-1 form (the procedures on how to fill out the DD 1348-1 form and the modified DD 1348 form can be found on page 4-2 of this SOP).
6. After the Hazardous Material Disposal Officer receives the DD 1348-1 form from Supply, the PP&P work request is then processed (the procedures on how to fill out the PP&P work request can be found on page 4-7 of this SOP).
7. Once both of the documents are completed, the Hazardous Material Disposal Officer takes the documents to the Hazardous Material Disposal Coordinator (located within 2d Force Service Support Group Headquarters). The Hazardous Material Disposal Coordinator will either approve the documents or disapprove the documents. If the Hazardous Material Disposal Coordinator disapproves the documents then the Hazardous Material Disposal Officer must then correct the paper work (following steps 5-7) and try again. If the paper work is approved by the Hazardous Material Disposal Coordinator, the Hazardous Material Disposal Officer then takes the paper work to PP&P (bldg 915 Hazardous Material Certifier) for certification.
8. Upon delivery of the DD 1348-1 form and the PP&P work request to PP&P (bldg 915), the Hazardous Material Certifier will set up a date and time to inspect the actual containers and paper work. This is to ensure that the containers and paper work meet with DRMO standards.

SECTION II

DISPOSAL OF HAZARDOUS MATERIALS/ HAZARDOUS WASTE

9. After PP&P has certified the paper work and the containers then PP&P will fill out and issue to the Hazardous Material Disposal Officer a DD 1387-2 form.
10. Upon receiving the DD 1387-2 form and the 1348-1 form from PP&P the Hazardous Material Certifier, (PP&P will keep the PP&P work request, a copy of the PP&P work request will be kept in the Hazardous Material Disposal Officer's files) the Hazardous Material Disposal Officer will transport both forms to DRMO (bldg 906, ext 5613) for further certification.
11. Upon receiving the DD 1348-1 and DD 1387-2 forms, the Defense ReUtilization Marketing Office (DRMO) will check to ensure that the paperwork and containers are correctly filled out and that the containers are the proper type and in serviceable condition. If DRMO determines that the Hazardous Material is ready for pick up, then DRMO will set up a date and time for pick up (if DRMO signs the DD 1348-1 form, then the Hazardous Waste is no longer the responsibility of the generating unit).
12. Once DRMO signs for the Hazardous Material/Hazardous Waste they will determine if the generating unit will be held responsible for transporting the Hazardous Waste to the Base holding site. If DRMO determines that the generating unit is responsible for transportation, DRMO will contact the Hazardous Material Disposal Coordinator (HMDC), in writing, with a copy going to Natural Resources Environmental Affairs Department (NREAD). NREAD and the HMDC will then develop specific procedures for transporting the Hazardous Material/Hazardous Waste on a case by case basis. The following steps will occur when the generating unit is found to be responsible for disposal:
 - a. The Assistant Chief of Staff (AC/S) will determine if the generating unit can legally and safely transport the Hazardous Material/Hazardous Waste to the staging area.
 - b. The AC/S and the HMDC will provide guidance and any required assistance needed for transportation.
 - c. Once the Hazardous Material/Hazardous Waste arrives at the staging area DRMO will once again inspect the containers and paperwork to ensure that nothing has been changed or damaged. If there is a discrepancy found, the Hazardous Material/Hazardous Waste will not be accepted. The vehicle used for transportation will be immediately impounded and the AC/S and the HMDC will be notified. If the discrepancy (ies) cannot be corrected on the spot, the vehicle and the Hazardous Material/Hazardous Waste will be allowed to return to the generating site and the discrepancy (ies) corrected.

SECTION II

DISPOSAL OF HAZARDOUS MATERIALS/HAZARDOUS WASTE

d. If there are no discrepancies, DRMO will accept the Hazardous Material/Hazardous Waste and the turn in process is complete.

14. If DRMO signs for the Hazardous Material/Hazardous Waste and determines that DRMO is responsible for the disposal, the turn in is then complete. The Hazardous Material/Hazardous Waste should be picked up from the generating site within seven working days. If the Hazardous Material/Hazardous Waste is not picked up from the generating site after seven working days have passed, the HMDR is to contact the HMDO who in turn contacts the HMDC to find out why the Hazardous Material/Hazardous Waste has not been taken away.

SECTION II

HAZARDOUS MATERIAL/HAZARDOUS WASTE WORK SITE PROCEDURES

1. Approved containers must be on hand for all Hazardous Material/Hazardous Waste generated in that particular section.
2. Hazardous Material/Hazardous Waste designated for disposal shall be collected in approved containers.
3. Containers must meet the following requirements.
 - a. Meet applicable specifications set forth by the Department of Transportation (DOT) and be in serviceable condition.
 - b. Be painted in accordance with page 2-1 of this SOP.
 - c. The words "Hazardous Waste" stenciled near the top of the container and the national stock number directly underneath (using black paint).
4. Once any amount of liquid/batteries is designated for disposal, a Hazardous Waste Sticker is to be placed on the container with the information listed on page 4-5 of this SOP.
5. Hazardous Material/Hazardous Waste designated for disposal shall be collected in approved containers.
6. Containers utilized for storage of Hazardous Material/Hazardous Waste shall be stored in accordance with fire and safety orders.
7. Containers are to be closed at all times except when the Hazardous Waste is actually being placed in/on the container (s).

SECTION II

HAZARDOUS MATERIAL/ HAZARDOUS WASTE WORK SITE PROCEDURES

8. Any Hazardous Material/Hazardous Waste being stored/collected must be completely covered. All holes in drum type containers must have the appropriate twist on caps and any Hazardous Material/Hazardous Waste stored on a pallet must either have a piece of plywood or any suitable piece of equipment to protect the Hazardous Material/Hazardous Waste from the elements.
9. Any Hazardous Material that has exceeded its shelf life will be turned in using the original containers (if the containers are still in serviceable condition).
10. Empty paint cans with no liquid (the liquid is dried up) remaining in the container may be disposed of by placing them in the solid waste trash containers in quantities of five gallons or less.
11. Paint cans with liquid still inside of the containers are to be considered Hazardous Waste and disposed of in accordance with this SOP.
12. All other empty containers (larger than a five gallon container) are to be rinsed out with water a total of three times, stenciled (with black paint) "Triple Rinsed" then turned into DRMO in accordance with this SOP.
13. One and five gallon containers (empty) will have holes punched in the top and bottom of the containers and disposed of in the trash containers.

SECTION III

CONTINGENCY PLAN FOR 2D LANDING SUPPORT BATTALION

(NAME OF FACILITY)

(BLDG # AND PH #)

A. IN THE EVENT THAT A HAZARDOUS MATERIAL/HAZARDOUS WASTE SPILL, FIRE, RELEASE OF TOXIC FUMES OR RELATED EMERGENCY OCCURS, THE FOLLOWING ACTION WILL BE TAKEN.

-- FIRST: IMMEDIATELY NOTIFY THE BASE FIRE DEPARTMENT AT EXTENSION 3333 (ON BASE) (451-3333 OFF BASE). PROVIDE THE FIRE DEPARTMENT DISPATCHER WITH THE BEST ESTIMATE/AVAILABLE KNOWLEDGE OF THE AMOUNT AND TYPE OF HAZARDOUS SUBSTANCE SPILLED, ON FIRE, RELEASED TOXIC FUMES OR OTHER RELATED EMERGENCY, AND THE LOCATION OF THE EMERGENCY; WHETHER OR NOT ANY PERSONS HAVE BEEN OR ARE LIKELY TO BE INJURED AND ANY OTHER INFORMATION HELPFUL TO THE EMERGENCY PERSONNEL. STAY ON THE LINE WITH THE DISPATCHER AND FOLLOW THE DISPATCHERS INSTRUCTIONS IF YOU CAN SAFELY DO SO. CONTINUE TO ADVISE THE DISPATCHER OF ANY AND ALL CHANGING CIRCUMSTANCES.

-- IMMEDIATELY: ALERT EMPLOYEES/PERSONS IN THE IMMEDIATE AREA OF THE EMERGENCY AND BEGIN EVACUATION.

-- ASSIGN ONE PERSON TO MEET THE EMERGENCY VEHICLE AND GUIDE THE FIRE DEPARTMENT PERSONNEL TO THE SPILL/EMERGENCY.

-- BEGIN ASSEMBLING EMERGENCY SUPPLIES AND EQUIPMENT AVAILABLE AT THE WORK SITE. A LIST OF THESE ITEMS, THEIR LOCATION, AND THE PERSONNEL RESPONSIBLE FOR PROVIDING/MAINTAINING THEM ARE CONTAINED IN ATTACHMENT "A" OF THIS CONTINGENCY PLAN.

-- IF THE CIRCUMSTANCES OF THE EMERGENCY PERMIT, AND THE INDIVIDUALS HAVE BEEN PROPERLY TRAINED BY SKILLED PERSONNEL, BEGIN CONTAINING THE SPILL/EMERGENCY BY SHUTTING OFF VALVES, CONSTRUCTION OF EARTHEN DIKES, APPLICATION OF ABSORBENT COMPOUND, ANY ANY OTHER MEANS TO CONTAIN THE SPILL/EMERGENCY WITHOUT ENDANGERING THE HEALTH, SAFETY OF THE INDIVIDUALS. A ROSTER OF PERSONNEL, AUTHORIZED AND TRAINED, CAN BE FOUND IN SECTION "D" OF THE CONTINGENCY PLAN. UPON THE ARRIVAL OF THE FIRE DEPARTMENT, THE FIRE DEPARTMENT WILL CONTROL ACCESS TO THE SITE.

-- UNDER NO CIRCUMSTANCES SHALL PERSONNEL UNDERTAKE ANY ACTION WHICH WOULD EXPOSE THEM TO TOXIC CHEMICALS, FUMES, OR ANY OTHER ARTICLE WHICH COULD DAMAGE THEIR HEALTH UNLESS THE PROPER TYPES OF WELL MAINTAINED PERSONNEL PROTECTIVE EQUIPMENT IS USED.

B. THE LATEST REVISION OF THE BASE CONTINGENCY ORDER, BO 11090.1B, IS PROVIDED AS ATTACHMENT "B". THE SENIOR FIRE DEPARTMENT OFFICIAL ON THE SCENE WILL SERVE AS THE NAVY ON-SCENE-COMMANDER. ALL PERSONNEL ON THE SCENE ARE EXPECTED TO PROVIDE AVAILABLE RESOURCES AS THE ON-SCENE-COMMANDER DEEMS NECESSARY TO ABATE THE EMERGENCY.

SECTION III

CONTINGENCY PLAN FOR 2D LANDING SUPPORT BATTALION

OTHER OFFICIALS TO BE CONTACTED

-- OIC MHE/MT SECTION OR HMDR

NAME / RANK / TITLE / PH #

-- HAZARDOUS MATERIAL DISPOSAL OFFICER

NAME / RANK / PHONE #

D. ROSTER OF SHOP PERSONNEL AUTHORIZED AND TRAINED TO RESPOND TO HAZARDOUS SPILLS/ EMERGENCIES.

NAME / RANK / TITLE OF INDIVIDUAL

HAZARDOUS MATERIAL/WASTE EMERGENCY RESPONSIBILITIES

1. CALL FIRE DEPT. AT EXT 3333. EVACUATE BUILDING. CALL HMDO. INSTRUCT BELOW LISTED PERSONNEL ON WHAT TO DO. DESIGNATE INDIVIDUAL TO MEET FIRE DEPT. SUPERVISE TRAINED INDIVIDUALS ON CONTAINMENT OF SPILL/EMERGENCY. HOLD AN ALL HANDS FORMATION FOR ACCOUNTABILITY.
2. FOLLOW THE INSTRUCTIONS OF THE ABOVE LISTED INDIVIDUAL OR TAKE CHARGE IN HIS/HER ABSENCE.
3. FOLLOW ORDERS OF THE ABOVE LISTED PERSONNEL.

I hereby certify that the above listed personnel have been properly trained and are authorized to carry out the specific responsibilities outlined above. These individuals shall assist in handling Hazardous Material/Hazardous Waste spills and related emergencies to the extent that they can do so safely.

SIGNATURE OF OIC OR HMDR

DATE

SECTION III

CONTINGENCY PLAN FOR 2D LANDING SUPPORT BATTALION

OTHER OFFICIALS TO BE CONTACTED

-- OIC COMM PLT OR HMDR

NAME / RANK / TITLE / PH #

-- HAZARDOUS MATERIAL DISPOSAL OFFICER

NAME / RANK / PHONE #

D. ROSTER OF SHOP PERSONNEL AUTHORIZED AND TRAINED TO RESPOND TO HAZARDOUS SPILLS/ EMERGENCIES.

NAME / RANK / TITLE OF INDIVIDUAL

HAZARDOUS MATERIAL/WASTE EMERGENCY RESPONSIBILITIES

1.

CALL FIRE DEPT. AT EXT 3333. EVACUATE BUILDING. CALL HMDO. INSTRUCT BELOW LISTED PERSONNEL ON WHAT TO DO. DESIGNATE INDIVIDUAL TO MEET FIRE DEPT. SUPERVISE TRAINED INDIVIDUALS ON CONTAINMENT OF SPILL/EMERGENCY. HOLD AN ALL HANDS FORMATION FOR ACCOUNTABILITY.

2.

FOLLOW THE INSTRUCTIONS OF THE ABOVE LISTED INDIVIDUAL OR TAKE CHARGE IN HIS/HER ABSENCE.

3.

FOLLOW ORDERS OF THE ABOVE LISTED PERSONNEL.

I hereby certify that the above listed personnel have been properly trained and are authorized to carry out the specific responsibilities outlined above. These individuals shall assist in handling Hazardous Material/Hazardous Waste spills and related emergencies to the extent that they can do so safely.

SIGNATURE OF OIC OR HMDR

DATE

SECTION III

CONTINGENCY PLAN FOR 2D LANDING SUPPORT BATTALION

OTHER OFFICIALS TO BE CONTACTED

-- OIC ARMORY OR HMDR

NAME	RANK	TITLE	PH #
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-- HAZARDOUS MATERIAL
DISPOSAL OFFICER

NAME	RANK	PHONE #
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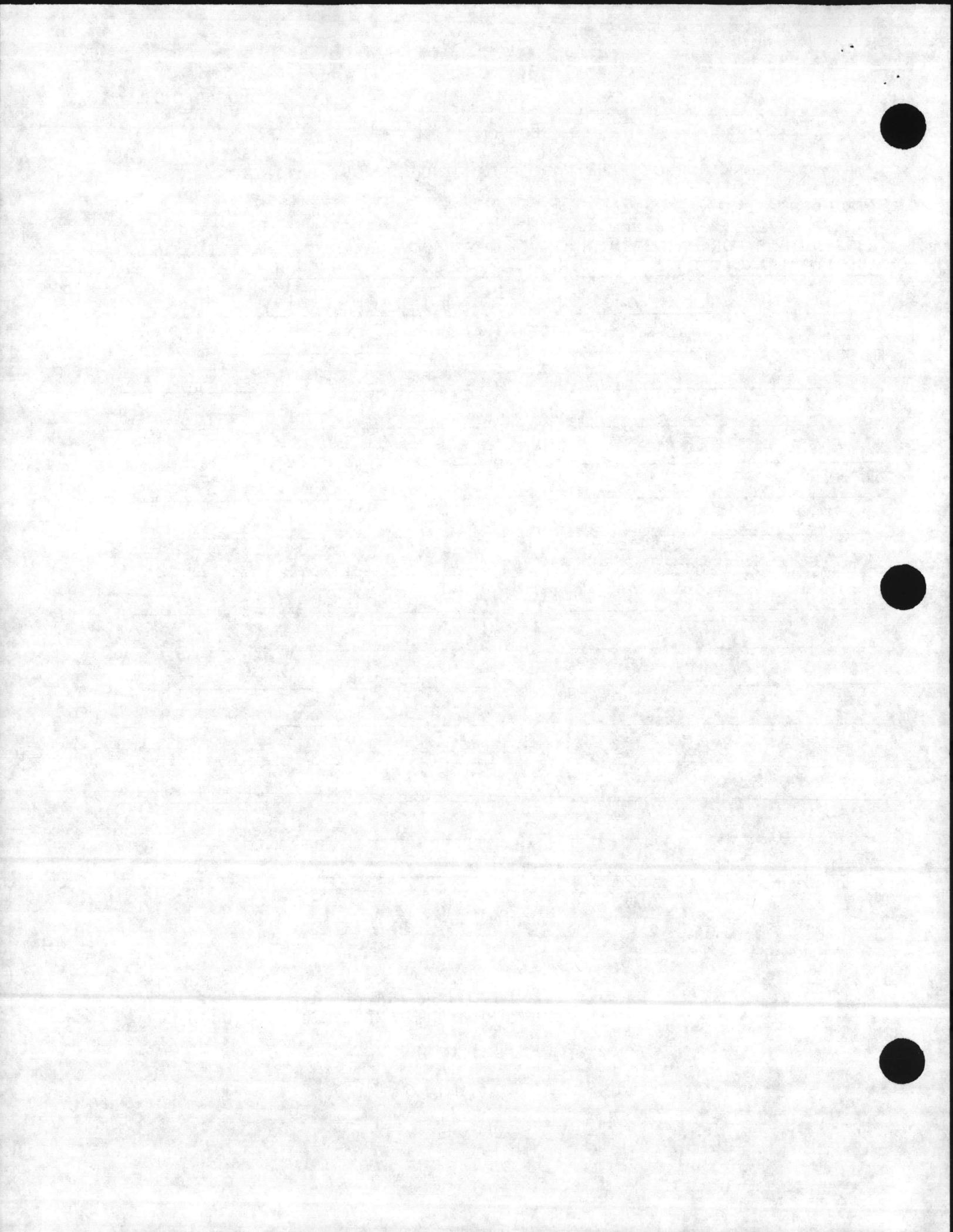
D. ROSTER OF SHOP PERSONNEL AUTHORIZED AND TRAINED TO RESPOND TO
HAZARDOUS SPILLS/ EMERGENCIES.NAME / RANK / TITLE OF INDIVIDUALHAZARDOUS MATERIAL/WASTE
EMERGENCY RESPONSIBILITIES

1. CALL FIRE DEPT. AT EXT 3333.
EVACUATE BUILDING. CALL HMDO.
INSTRUCT BELOW LISTED PERSONNEL ON
WHAT TO DO. DESIGNATE INDIVIDUAL
TO MEET FIRE DEPT. SUPERVISE TRAIN-
ED INDIVIDUALS ON CONTAINMENT OF
SPILL/EMERGENCY. HOLD AN ALL HANDS
FORMATION FOR ACCOUNTABILITY.
2. FOLLOW THE INSTRUCTIONS OF THE
ABOVE LISTED INDIVIDUAL OR TAKE
CHARGE IN HIS/HER ABSENCE.
3. FOLLOW ORDERS OF THE ABOVE
LISTED PERSONNEL.

I hereby certify that the above listed personnel have been properly trained and are authorized to carry out the specific responsibilities outlined above. These individuals shall assist in handling Hazardous Material/Hazardous Waste spills and related emergencies to the extent that they can do so safely.

 SIGNATURE OF OIC OR HMDR

 DATE



SECTION IV

PROCEDURES FOR FILLING OUT A DD 1348-1 FORM

1. This form is only to be filled out by the Battalion Hazardous Material Disposal Officer and by Battalion Supply (a blank copy of this form can be found on enclosure (2) of this SOP).

GENERAL INFORMATION:

Line number 1: Battalion Supply fills out this line to include block "E" on line 2.

Line number 2:

PLACE THE INFORMATION IN THE BLOCKS AS SHOWN BELOW

Block "A": 2d LSB
2d FSSG
CLNC 28542

Block "B": MCB, CLNC 451-1634
NC. 61700 22580

Block "C": HW

Block "D": Leave Blank

Line number 3:

Block "F": Name of HMDO
Building number where waste is located and the extension of the HMDO.

Blocks "G-S" Leave Blank

Line numbers 4 and 5:

Block "X": The common name of waste for disposal

Blocks "V and Y": These blocks are to be used to identify the materials in the waste that are not found in the waste when first opened and in what percentage they are found.

Line numbers 6 and 7: Leave Blank

SECTION IV

PROCEDURES FOR FILLING OUT A WASTE IDENTIFICATION DOCUMENT (WID)

GENERAL INSTRUCTIONS

Indicate the date on which the form is completed. The Waste Identification Document (WID) number will be assigned by the Hazardous Material Disposal Coordinator. Items one through four must be completed by the Hazardous Material Disposal Representative. Where information is unknown or is not applicable indicate this on the appropriate lines.

1. GENERATING WORK CENTER INFORMATION: Name, and building number of generating site.

2. WASTE IDENTIFICATION:

A Waste Name - Common or brand name and chemical composition.

B. Physical Form - self explanatory

C. Manufacturer - As shown on the label

D. National Stock Number - self explanatory

E. Container - Type and size of container in which the waste is presently stored (i. e., 55-gallon drum, 5 gallon plastic container, fiberboard box, etc.).

F. Generating Rate - indicate the most frequent rate of generation (quantity per day, week, month, year).

G. Frequency of Generation - How often and length of time generated (i. e. 8 hours/day, 7 days/week, 1 day/month; sporadic; one time).

H. Expected Annual Generation - self explanatory

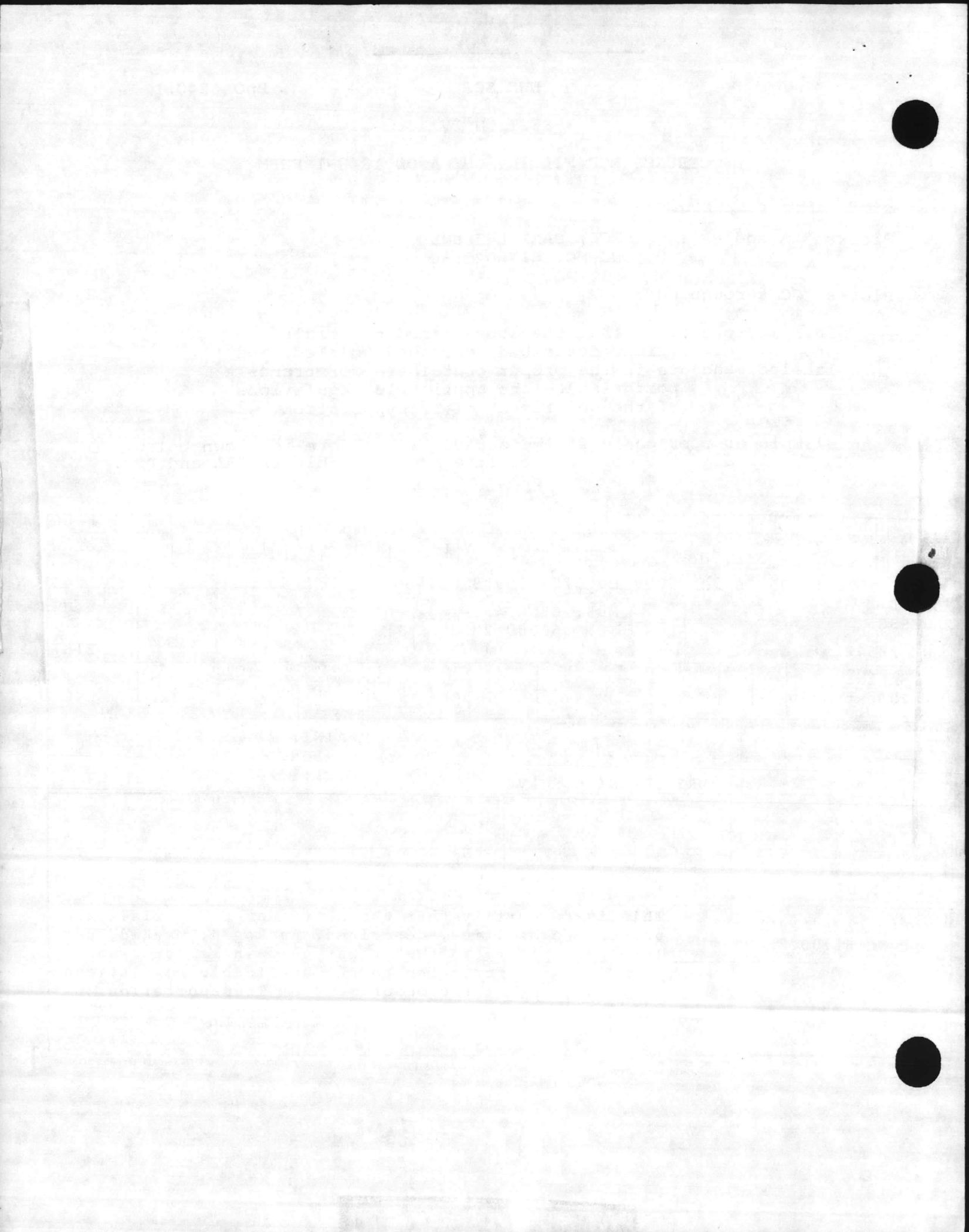
I. Describe Waste Generation Process - Explain the process in which the waste is generated in sufficient detail to provide the information needed to assist in the identification of the waste.

J. Waste Mixture - self explanatory.

3. REASON FOR DISPOSAL: self explanatory.

4. CERTIFICATION: WID must be signed by the individual filling it out.

5. Enter "Not Applicable" if NREAD assistance is not needed.



SECTION IV

PROCEDURES FOR FILLING OUT A DD 1348-1 FORM

Line numbers 8 and 9:

Blocks "AA and BB": MCB, CAMP LEJEUNE
 NC-NC. 6170022580

Blocks "CC through GG":

This is to certify that the above named materials are properly classified, described, packaged, marked, and labeled, and are in the proper containers for transportation to the applicable regulations of the Department of Transportation.

An example of a properly filled out DD 1348-1 form is shown below. The HMDO will sign the document on line number 8, blocks "AA and BB".

SECTION IV

PROCEDURES FOR FILLING OUT A MODIFIED 1348

This form is only to be used within 2 Landing Support Battalion. This form was designed to simplify the process and as an early notification for the Hazardous Material Disposal Officer of up coming disposals.

This is an example form, a blank copy can be found in enclosure (2) of this SOP.

GENERAL INFORMATION:

1. Common Name of Hazardous Material/ Hazardous Waste: _____

Dry Cleaning Solvent

2. National Stock Number: 7869007849361

3. Unit of Issue: 55 gallon drum, 5 gallon bucket, 1 gallon pail

4. Price of Unit of Issue: \$150.00

5. Total lbs/gallons accumulated: 2 gallons

6. Accumulation Start Date: 10 Nov 1775

7. Articles in the waste for disposal not listed on line one (1).

Carbon:	15%
Dirt:	10%
CLP:	13%
LSA:	12%
Paint:	5%

Total contamination: 55%

SECTION IV

PROCEDURES FOR FILLING OUT A HAZARDOUS WASTE STICKER

1. The Hazardous Material Disposal Representative is responsible for ensuring that the Hazardous Waste Sticker is placed upon the container upon the accumulation of any amount of Hazardous Material/Hazardous Waste. The sticker must be placed where it can be easily seen.

2. There are three lines on the sticker that have to be filled out (in indelible ink) prior to the sticker being placed on the container.

Item number 1: On the line marked "Proper D. O. T. Shipping Name":

The common name of the waste

Item number 2: On the line marked "Name of Subunit Generating Waste":

Self explanatory

Item number 3: On the line marked "Accumulation Start Date":

The day that the first amount of waste was placed in/on the container.

A photo copy of a Properly filled out Hazardous Waste Sticker is located below.

HAZARDOUS WASTE

FEDERAL LAW PROHIBITS IMPROPER DISPOSAL

IF FOUND, CONTACT THE NEAREST POLICE, OR
PUBLIC SAFETY AUTHORITY, OR THE
U.S. ENVIRONMENTAL PROTECTION AGENCY

PROPER D.O.T.
SHIPPING NAME Dry CLEANING SOLVENT UN OR NA# _____

GENERATOR INFORMATION:

NAME 2LSB ARMORY

ADDRESS 2^D LSB 2^D FSSG

CITY Camp LEJEUNE STATE N.C ZIP 28542

EPA
ID NO. _____

EPA
WASTE NO. _____

ACCUMULATION
START DATE 10 Nov 1775

MANIFEST
DOCUMENT NO. _____

HANDLE WITH CARE!
CONTAINS HAZARDOUS OR TOXIC WASTES

SECTION IV

PROCEDURES FOR FILLING OUT A RECORD OF HAZARDOUS MATERIAL TRAINING

1. The training record must be filled out as soon as an individual is appointed as a Hazardous Material Disposal Officer/Representative.
2. This record must be kept with the Hazardous Material Disposal Officer for a minimum of three years after an individual transfers from the unit.
3. It is the responsibility of the Hazardous Material Disposal Officer/Representative to ensure that training records are established and kept up to date on all individuals appointed as Hazardous Material Disposal Officer/ Representatives.
4. The Record of Hazardous Waste Training is self explanatory. A copy can be found in enclosure (6) of this SOP.
5. The only individuals authorized to insert classes received on Hazardous Waste are the Hazardous Material Disposal Officer/Representatives.

PP&P REQUEST

(UNIT) (1)	DATE (2)	UNIT PRIORITY DESIGNATOR (3)
PERSON FAMILIAR WITH WORK REQUESTED	PHONE (5)	BLDG NO. (6)

FOLLOWING WORK IS REQUESTED (7)

It is requested that ten 55 gallon drums containing contaminated waste oil be certified for transportation for disposal.

TYPE WORK REQUESTED (X)	(8)				(*)PACK <input type="checkbox"/>	LEVEL <input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C
(*)PACKAGE AND PRESERVE <input type="checkbox"/>	LEVEL <input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C					
CONSTRUCT	BOXES <input type="checkbox"/>	CRATES <input type="checkbox"/>			PAINT AND MARK <input type="checkbox"/>	TACTICAL MARK	<input type="checkbox"/> YES	<input type="checkbox"/> NO

DETAILS (LIST INSIDE DIMENSIONS IF CONSTRUCTION IS DESIRED; COLOR OF PAINT, PATTERN AND NUMBER OF TACTICAL MARK, ANY SPECIAL INSTRUCTIONS)

INSTRUCTIONS:

- (1) Unit requesting certification.
- (2) Date request is turned in.
- (3) Priority number 13.
- (4) Individual requiring certification.
- (5) Phone number
- (6) Bldg number where the waste is located.
- (7) Description of work needed.
- (8) Mark box "B".
- (9) Date request needs to be completed by.
- (10) PP&P fills in this box.
- (11) Signature of the HMDO.

DEAD LINE DELIVERY DATE (9)	WR NO. (10)	SIGNATURE (11)
-----------------------------	-------------	----------------

Spaces On and Below This Line For P&P Use Only	JON CHARGEABLE	P&P CONTROL NO.
--	----------------	-----------------

WORK MEASUREMENT INFO PROJ 12			WORK MEASUREMENT INFO PROJ 11 & 94 TOTALS (LESS PROJ 12)			
NO. OF ITEMS	TONS	NO. OF PKGS	CUBE	WEIGHT	VEHICLES	BOXES BUILT



HWM SOP

BnO 6240.1

WASTE IDENTIFICATION DOCUMENT

DATE: _____

WID #: _____

1. GENERATING WORK CENTER INFORMATION

Shop	Contact	Command	Bldg	Phone Ext.

2. WASTE IDENTIFICATION

a. Waste Name: Common: _____ Chemical _____

b. Physical Form: (check) Liquid ___ Solid ___ Sludge ___ Other ___

c. Manufacturer: _____ d. NSN: _____

e. Container: _____

f. Generation rate: (e. g. gal/day, lbs/day) _____

g. Frequency of generation: _____

h. Expected annual generation: (gals, lbs) _____

i. Describe generation process: _____

j. Has waste been mixed with any other material? ___ YES ___ NO.
if yes, specify _____

3. REASON FOR DISPOSAL: (CHECK)

___ Exceeded shelf life ___ Served intended purpose ___ Unused ___ Other

4. REQUEST FOR WASTE CHARACTERIZATION BY NREAD: I am unable to properly classify the above waste. NREAD assistance is requested. Cost of laboratory Analysis should be charged to the following Cost Account Code. _____

_____ HMDO SIGNATURE DATE

5. CERTIFICATION: I certify that the above named materials are the only compounds in the waste containers listed above and have not been mixed with any other materials.

_____ HMDO SIGNATURE DATE

WASTE IDENTIFICATION DOCUMENT

TO BE COMPLETED BY THE HMDC AND COPIES SENT TO THE HMDO, DRMO, AND DIRECTOR NREAD

6. WASTE CHARACTERIZATION: Date completed _____ Lab report # _____

7. WASTE CLASSIFICATION: _____ Hazardous _____ Nonhazardous

8. EPA WASTE NUMBER(S): _____

9. REASON FOR HAZARD CLASSIFICATION: _____

10. HANDLING INSTRUCTIONS: _____

11. DTID 1348-1 REQUIRED: ___ YES ___ NO

12. CONTAINER AND LABELING REQUIREMENTS:

a. DOT/DOD Container type: _____

b. DOT proper shipping name: _____

c. DOT hazard class: _____

d. UN/NA number: _____

e. Additional requirements: (For DRMO) _____

13. SPECIAL PRECAUTIONS AND/OR INSTRUCTIONS: _____

14. _____

HMDC SIGNATURE CODE DATE

1.0820 OnB

HWM SOP

DD-1348-1 FORM

RECEIPT INFORMATION

2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
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FORM 1348-1 1 MAR 74
N 0102 LF 013 1040

EDITION OF 1 JAN 64 MAY BE USED
UNTIL EXHAUSTED

DOD SINGLE LINE ITEM RELEASE/RECEIPT DOCUMENT

1

HWM SOP

BnO 6240.1

MODIFIED 1348

GENERAL INFORMATION:

1. Common Name of Hazardous Material/ Hazardous Waste: _____

2. National Stock Number: _____

3. Unit of Issue: _____

4. Price of Unit of Issue: _____

5. Total lbs/gallons accumulated: _____

6. Accumulation Start Date: _____

7. Articles in the waste for disposal not listed on line one (1).

TOTAL CONTAMINATION: _____

HWM SOP
HAZARDOUS WASTE STICKER

HAZARDOUS WASTE

FEDERAL LAW PROHIBITS IMPROPER DISPOSAL

IF FOUND, CONTACT THE NEAREST POLICE, OR
PUBLIC SAFETY AUTHORITY, OR THE
U.S. ENVIRONMENTAL PROTECTION AGENCY

PROPER D.O.T.
SHIPPING NAME _____ UN OR NA# _____

GENERATOR INFORMATION:

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

EPA
ID NO. _____

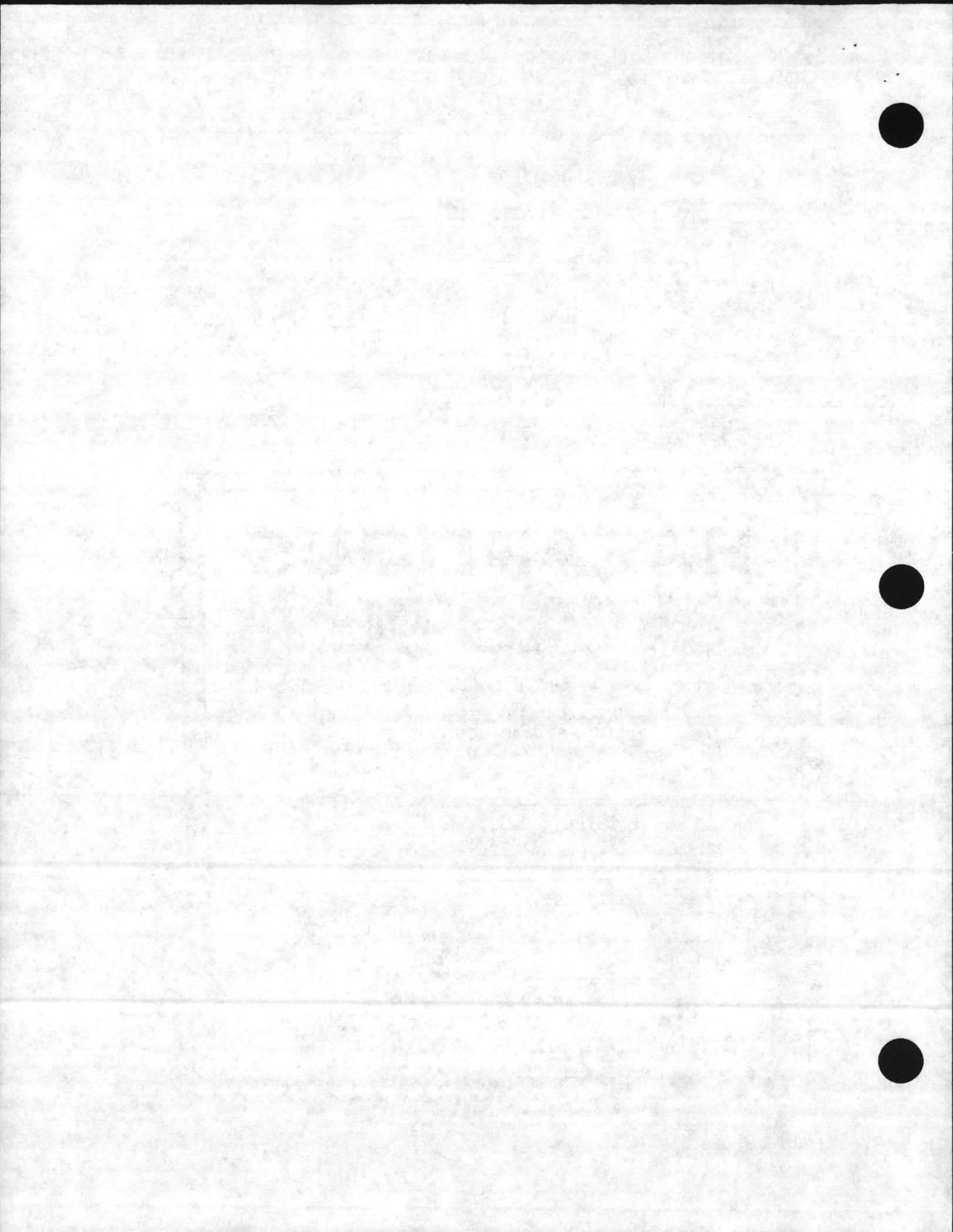
EPA
WASTE NO. _____

ACCUMULATION
START DATE _____

MANIFEST
DOCUMENT NO. _____

HANDLE WITH CARE!
CONTAINS HAZARDOUS OR TOXIC WASTES

STYLE WM-6



HAZARDOUS WASTE (HW) MANAGEMENT INSPECTION FORM

Date: _____

1. Facility being Inspected: _____

2. Organization in Charge: _____

3. Inspection Participants/ Phone Number: _____

_____4. Description of HW Streams: _____

5. Are records of HW generation consistent with HW streams: YES/NO

6. HW training:

a. Are job descriptions available for all personnel actively involved in HW management? YES/NO

b. Are training records current/adequate? YES/NO

c. Are alternate personnel assigned to key positions? YES/NO
(If not, explain how this unit deals with the absence of key personnel)

d. Do contacted personnel demonstrate adequate knowledge of:

- | | |
|--------------------------------|-------|
| (1) Regulatory Requirements | _____ |
| (2) Applicable Base Orders | _____ |
| (3) Types of HW handled | _____ |
| (4) Proper containers | _____ |
| (5) Proper labeling | _____ |
| (6) Weekly HW Inspections | _____ |
| (7) HW turn in procedures | _____ |
| (8) Health and Safety | _____ |
| (9) Spill reporting procedures | _____ |
| (10) Spill response duties | _____ |

7. Condition of storage Facilities

a. Date of last Fire Dept Inspection: _____

b. Are spills likely to reach soil or water? YES/NO

c. Are HW protected from the weather? YES/NO

d. Are weekly inspections conducted properly? YES/NO

HAZARDOUS WASTE MANAGEMENT INSPECTION REPORT

DATE: _____

Organization being inspected: _____

Organization Point of Contact: _____

Phone Number: _____

Name of inspector/other inspection participants/phone#: _____

1. Evaluation of the organizations Hazardous Waste Management Program:

a. Has the Commanding Officer published written hazardous waste management objectives, goals, policies and procedures?

_____ YES _____ NO

b. Has the Commanding Officer appointed a primary and at least one alternate Hazardous Material Disposal Officer (HMDO)?

_____ YES _____ NO

c. Has the Commanding Officer established internal controls to ensure ongoing compliance with BO 6240.5A? _____ YES

_____ NO (Describe how violations are handled)

d. Does HMDO have current listing of all sites where hazardous wastes are handled? _____ YES _____ NO

e. Are quarterly inspections being conducted by HMDO per BO 6240.5A? _____ YES _____ NO

f. Do records indicate that HMDO is providing follow up to correct discrepancies identified by either HMDO's inspections, or inspections conducted by external agencies? _____ YES _____ NO

g. Regarding Hazardous Waste Training:

(1) Are training and training records adequate and complete for all primary and alternate HMDO's? _____ YES _____ NO

(2) Does HMDO have a current roster of hazardous waste handlers and managers at each site where hazardous wastes are generated, stored or otherwise handled? _____ YES _____ NO

(3) Are current up-to-date training records available in HMDO's files for each hazardous waste handler and manager? _____ YES _____ NO

(4) Have any personnel worked as a hazardous waste handler or manager without direct supervision prior to having required training? _____ YES _____ NO

(5) Are all personnel provided adequate hazardous waste training within six months of date assigned to hazardous waste duties? _____ YES _____ NO

(6) Has HMDO notified cognizant Hazardous Material Disposal Coordinator (HMDC), in a timely manner of the training requirements for each newly assigned hazardous waste handler or manager? _____ YES _____ NO

(7) Are personnel training records maintained for at least three years after individual is relieved of hazardous waste related duties? _____ YES _____ NO

h. Regarding notification of hazardous waste activity:

(1) Have Waste Identification Documents (WID's) been properly submitted to HMDC on all hazardous waste? (Ref. 6240.5A)

_____ YES _____ NO

(2) Are properly completed WID's on hand? _____ YES

_____ NO

i. Regarding processing of hazardous waste turn-in documents:

(1) Does HMDO inspect each waste prior to turn-in of DD 1348-1 to DRMO? _____ YES _____ NO

(2) Does HMDO demonstrate knowledge of how to identify and correct discrepancies commonly associated with hazardous waste turn-in's? _____ YES _____ NO

(3) Are Forms DD-1348-1 turned in to HMDO at or about 45 days after "accumulation start dates"? _____ YES _____ NO

(4) Does HMDO monitor and follow up on DRMO processing of turn-in's? _____ YES _____ NO

(5) Are HW physically transferred to DRMO within deadlines? _____ YES _____ NO

2. Comments: _____

Evaluation of Individual Hazardous Waste Generation, Handling and Storage/Accumulation Sites

1. Administrative:

a. Name of Site: _____

Organization in charge: _____

Responsible Official: _____

b. Adequacy of hazardous waste management standard operating procedures (SOP):

(1) Is a written SOP available? _____ YES _____ NO

(2) Does SOP provide names and phone numbers of current HMDO's and HMDC's? _____ YES _____ NO

(3) Does SOP contain the following?

(a) BO 6240.5A _____ YES _____ NO

(b) BO 11090.1B _____ YES _____ NO

(c) BO 11090.3 _____ YES _____ NO

(d) WID for each HW handled _____ YES _____ NO

(e) HM/HW Spill/Emergency Procedures _____ YES _____ NO

(f) Copies of weekly inspections _____ YES _____ NO

(g) Location sketch for each HW generation, accumulation, and storage areas? _____ YES _____ NO

(h) Material Safety Data Sheets or Hazardous Material Information System for each HW? _____ YES _____ NO

(i) Sample copies of turn-in documents (Form DD-1348-1) and HW labels for each type of HW generated? _____ YES _____ NO

c. Are there any HW handlers or managers working at the site who are not on the HMDO's roster? _____ YES _____ NO

(If yes, attach a list of their names and the status of compliance with personnel training requirements of BO 6240.5A)

DATE: _____

2. Condition of HW containers and related storage area

a. Do all HW containers have the words "Hazardous Waste" clearly spelled out? _____ YES _____ NO

b. Are contents of all containers clearly labeled? _____ YES _____ NO

c. Is the accumulation date clearly marked on each HW container? _____ YES _____ NO

d. Is HW being removed from the site in less than 90 days? _____ YES _____ NO

e. Condition of containers:

(1) Leaking drums _____ YES _____ NO

(2) Rusted drums _____ YES _____ NO

(3) Dented or bulging drums _____ YES _____ NO

(4) Are all container bungs or caps in place _____ YES _____ NO

(5) Are covers for open top drums bolted in place _____ YES _____ NO

f. Is there any evidence of spills or leaks on the ground? _____ YES _____ NO

g. Are contingency plans posted and currently updated at all sites? _____ YES _____ NO

h. Are weekly inspections of HM/HW being conducted and corrective action noted properly? _____ YES _____ NO

i. Are Spill Emergency Response signs posted? _____ YES _____ NO (Ref. BO 11090.1B)

j. Are adequate supplies of empty containers, absorbents, neutralization chemicals, etc., readily available at or near the facility? _____ YES _____ NO

3. Waste Oil Management

a. Are waste oils kept separate from hazardous waste, anti freeze, and other types of wastes? _____ YES _____ NO

b. Are various types of waste oil segregated properly? _____ YES _____ NO

c. Are waste oil facilities properly maintained and repaired? _____ YES _____ NO

d. Is there any excessive spillage of waste oil? _____ YES _____ NO

e. Is there excessive infiltration of rainwater into waste oil collection tanks and containers? _____ YES _____ NO

4. Comments: _____

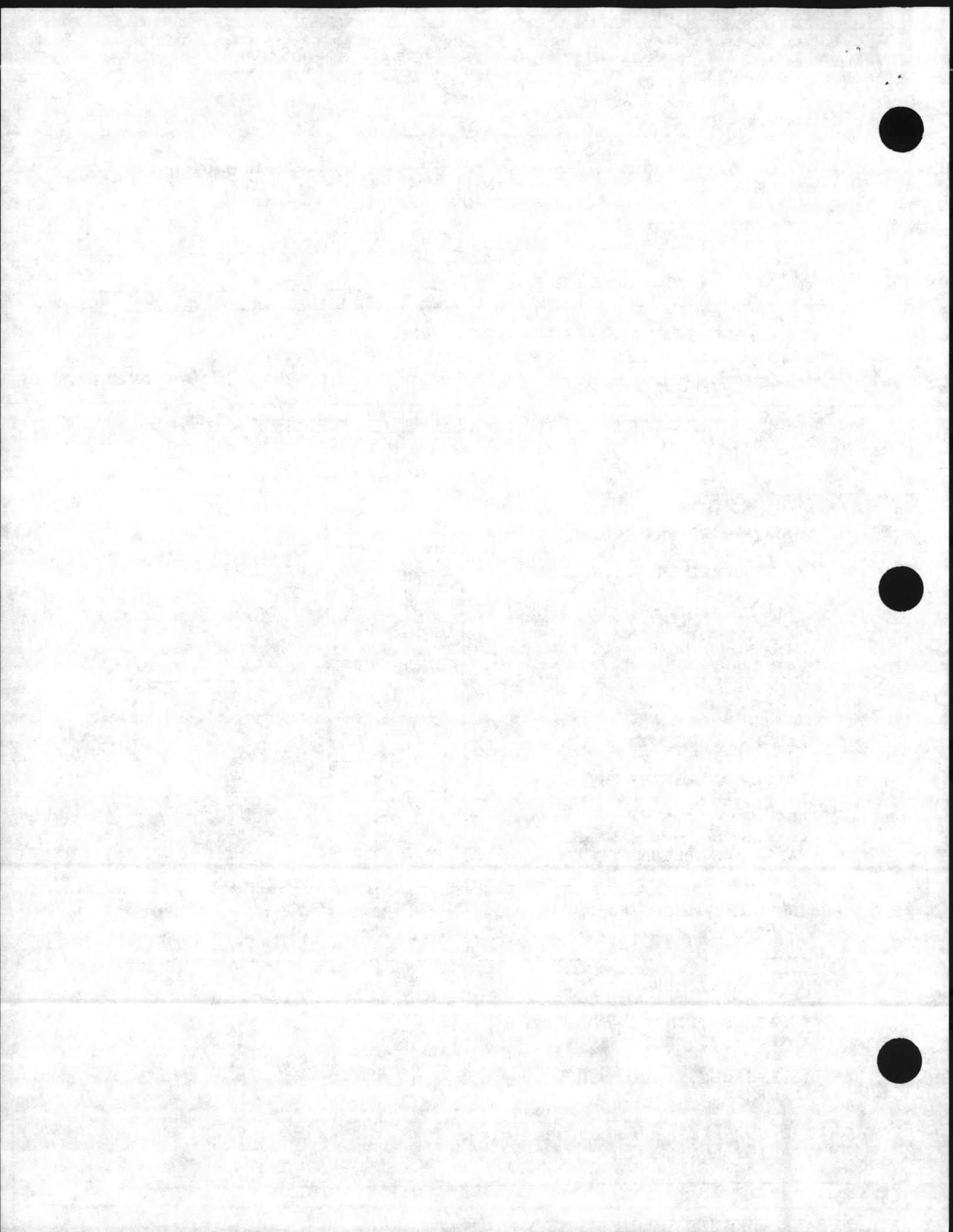
WEEKLY INSPECTION CHECK LIST

Name of Facility: _____

Name/Title of OIC: _____

AREA OF CONCERN	/YES/	/NO/
A. CONDITION OF CONTAINERS:		
1. ARE CONTAINERS CLOSED	_____	_____
2. ARE CONTAINERS LEAKING	_____	_____
3. ARE CONTAINERS BULGING	_____	_____
4. ARE CONTAINERS COLLAPSED	_____	_____
5. ARE CONTAINERS CORRODED	_____	_____
6. ARE CONTAINERS OVER-FILLED	_____	_____
7. OTHER PROBLEMS	_____	_____
B. LABELING AND MARKING		
1. ARE HW LABELS IN PLACE	_____	_____
2. ARE HW LABELS FILLED OUT	_____	_____
3. ARE HAZARDOUS (i. e. flammable corrosive, ect.) LABELS OR MARKINGS ADEQUATE	_____	_____
C. ARE HW BEING DISPOSED OF BY DEADLINES		
_____	_____	_____
D. SECURITY AND EMERGENCIES		
1. IS ACCESS LIMITED TO AUTHORIZED PERSONNEL	_____	_____
2. IS EMERGENCY RESPONSE INFORMATION POSTED	_____	_____
3. ARE SUPPLIES AND EQUIPMENT READILY AVAILABLE	_____	_____

SIGNATURE AND DATE OF INSPECTOR/INSPECTION:



RECORD OF HAZARDOUS WASTE TRAINING

a. Date	b. Description of Training/Instructor	c. Signature

MINIMUM LEVELS AND RECORD KEEPING FOR HW MANAGEMENT ORIENTATION

Personnel routinely handling HW will be provided sufficient on-the-job training to insure adequate awareness to the items listed below:

- (1) The types and characteristics of HM/HW handled.
- (2) Applicable activity oil and hazardous substance spill prevention and contingency plan contained in BO 11090.1__.
- (3) Organizational procedures and policies for implementing BO 6240.5A.
- (4) Procedures to follow in protecting personal safety during HW/HM during emergencies.
- (5) The HW Standard Operating Procedures for the organization.
- (6) Employees specific HW handling, responsibilities.

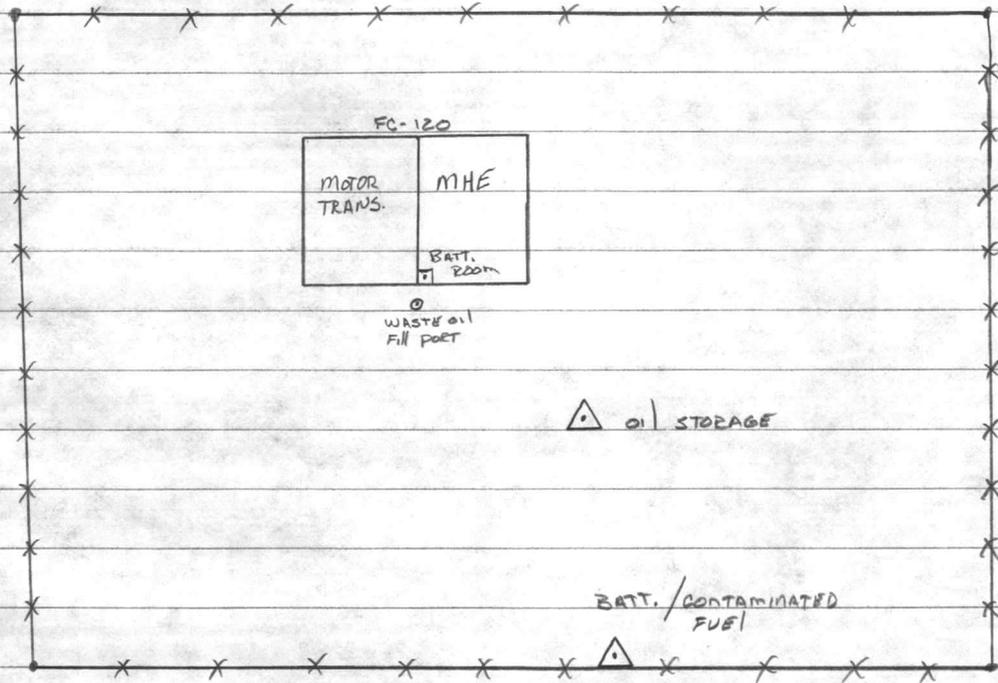
RECORD OF HAZARDOUS WASTE TRAINING

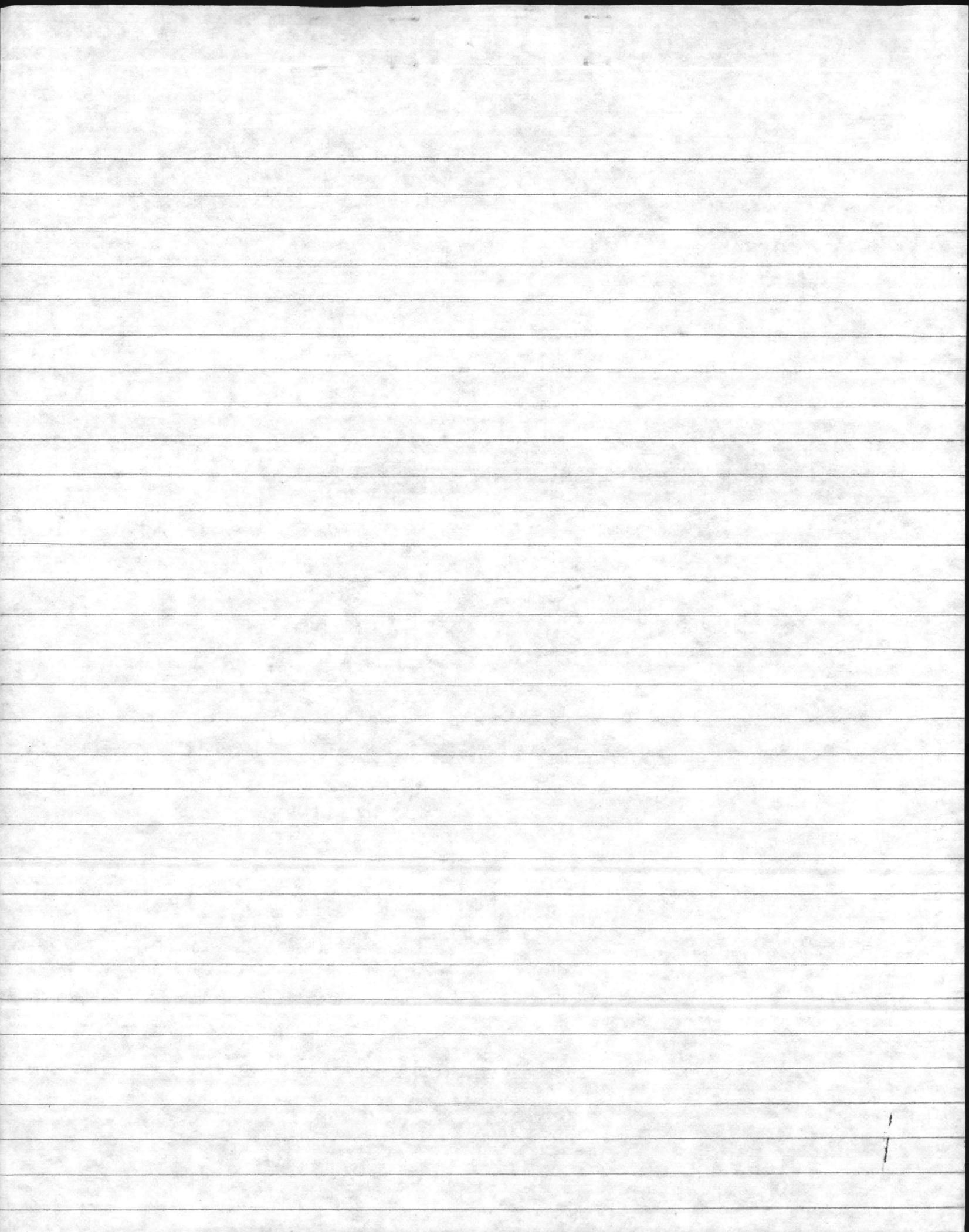
- 1. Employee Name: _____
- 2. Job title/MOS: _____
- 3. Name of Organization: _____
- 4. Date that record was established: _____
- 5. Description of HW Duty: _____

6. Description of HW Training Completed:

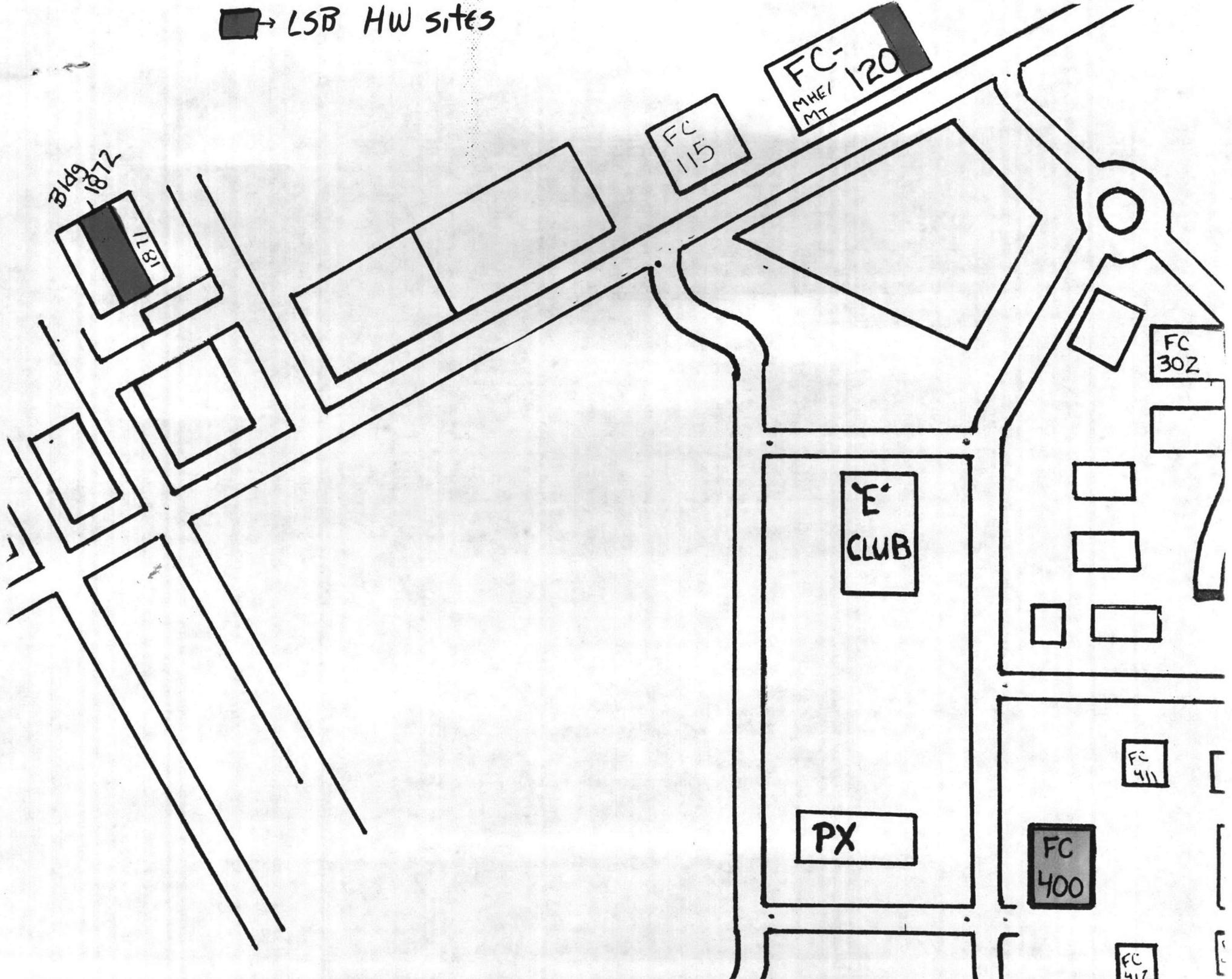
a. Date	b. Description of Training/Instructor	c. Signature

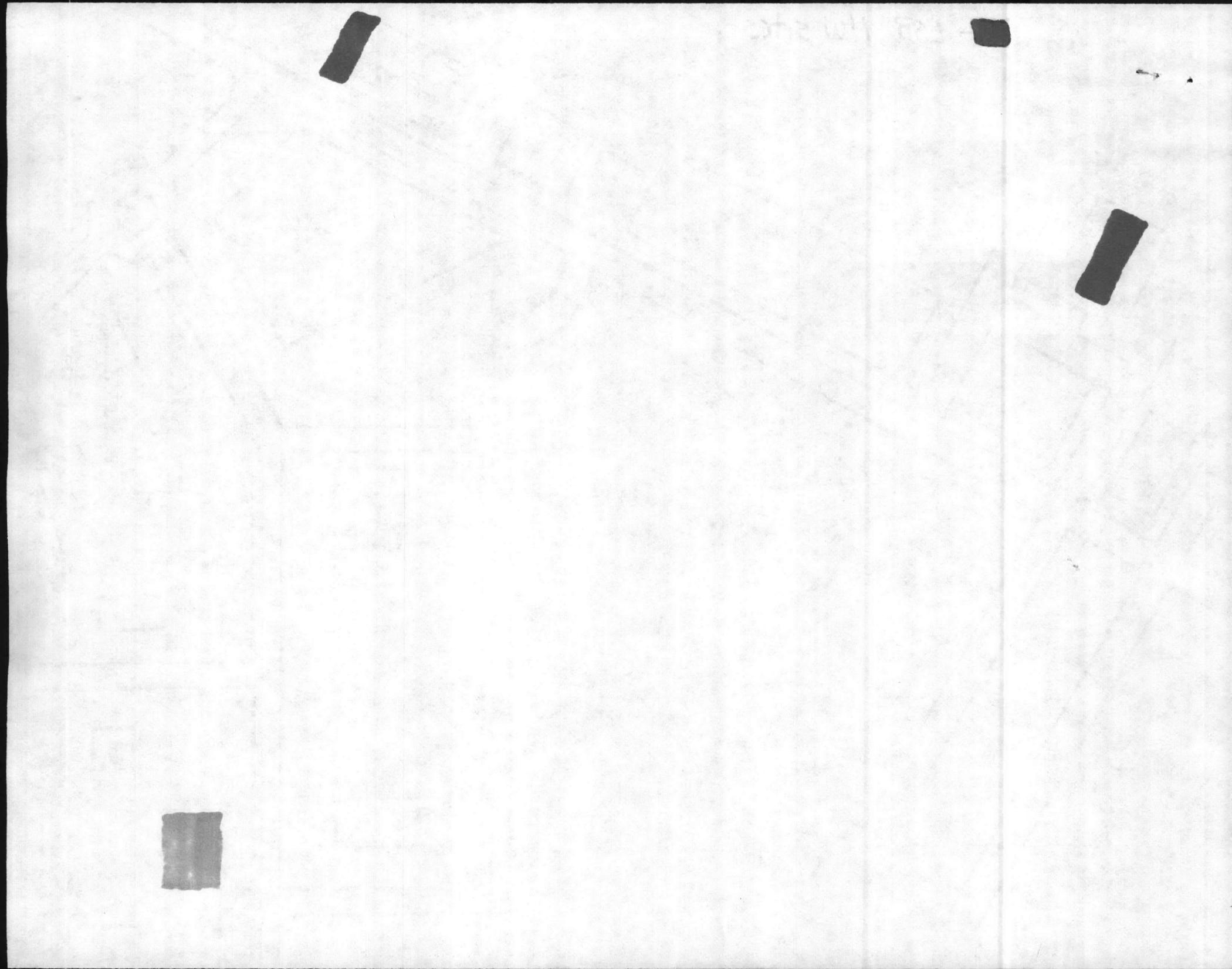
MHE / MOTOR TRANSFER PIT., 2nd LSB FC-120 (MAIN SERVICE BL)



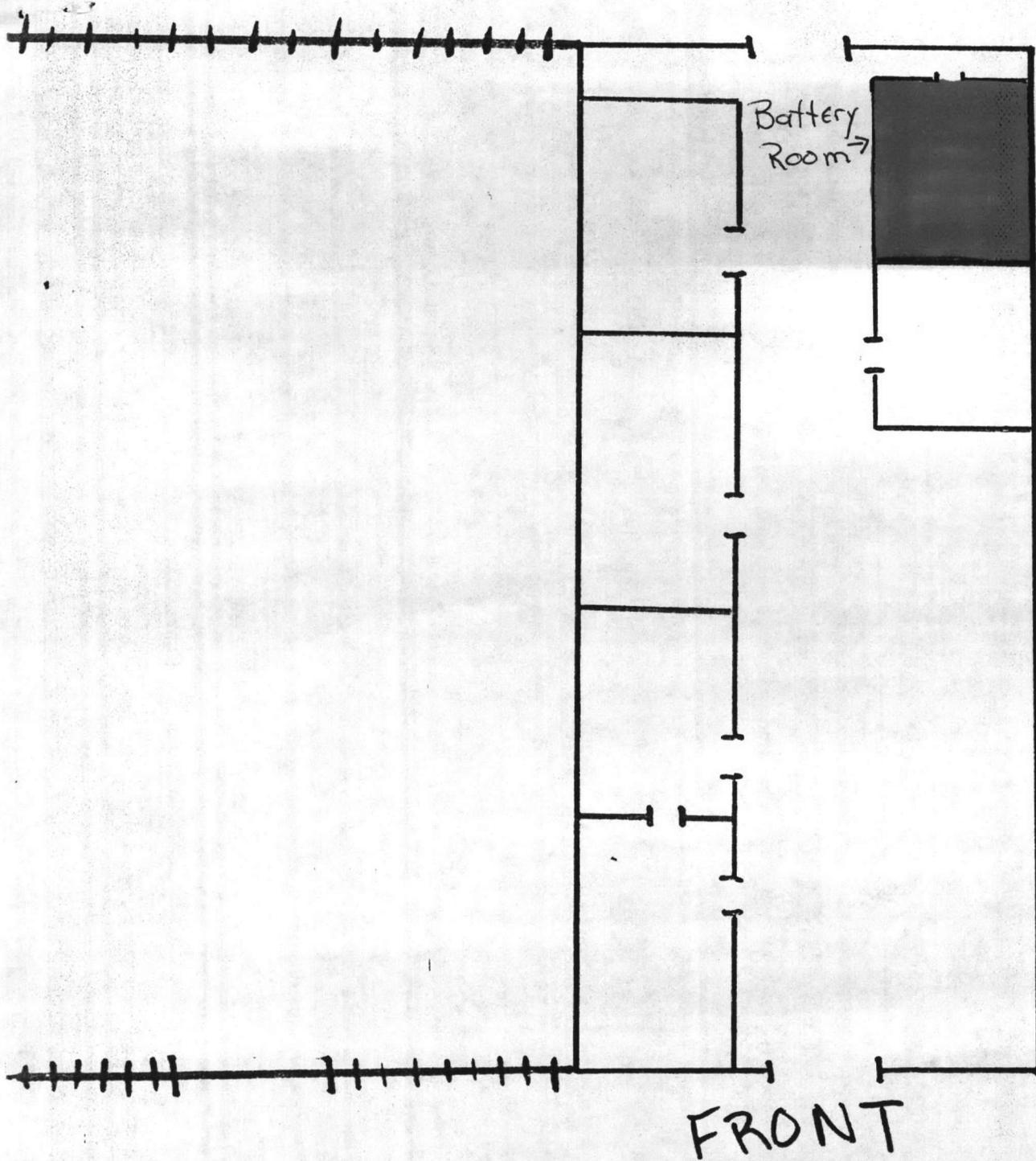


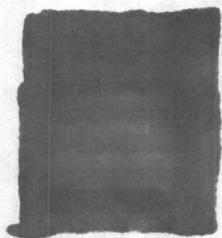
→ LSB HW sites



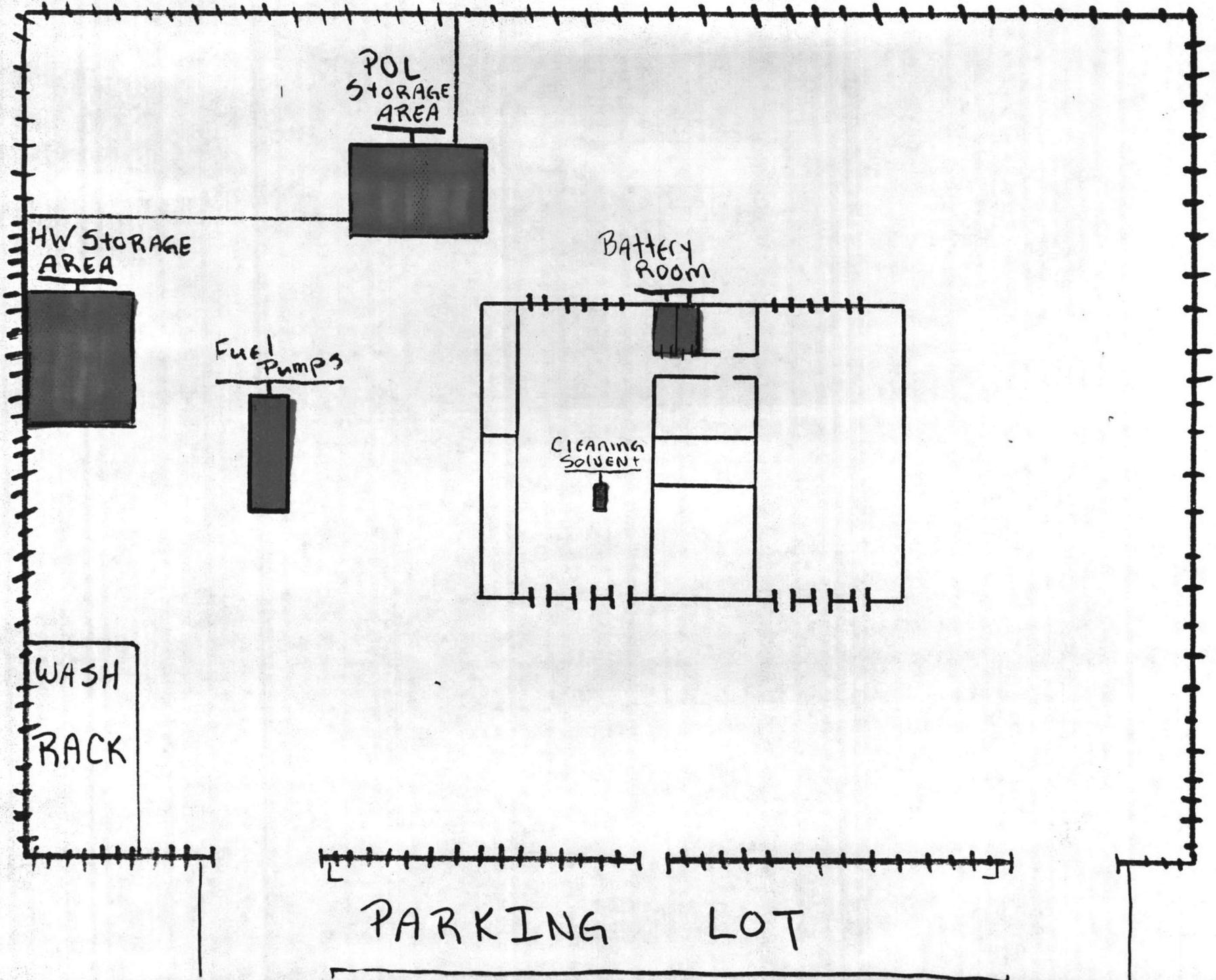


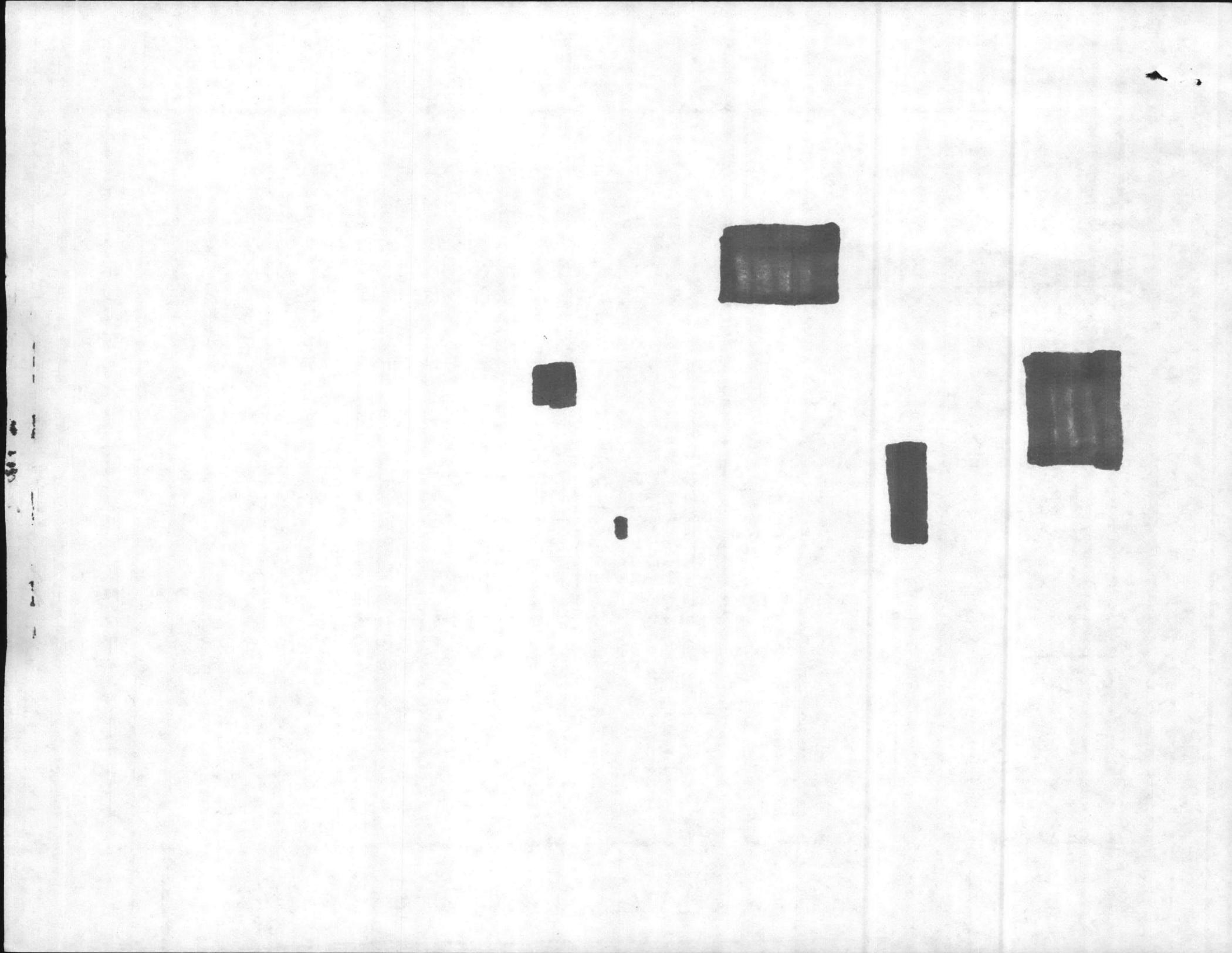
BIDG 1872 COMM





FC-120 MHE/MT





RECEIVED BY JGT B
870923

HWM SOP

BnO 6240.1

MODIFIED 1348

GENERAL INFORMATION:

1. Common Name of Hazardous Material/ Hazardous Waste: Lithium
Batteries

2. National Stock Number: 6135 01 036 3495

3. Unit of Issue: 01 EA

4. Price of Unit of Issue: \$ 56. EA.

5. Total lbs/gallons accumulated: 8.

6. Accumulation Start Date: _____

7. Articles in the waste for disposal not listed on line one (1).

TOTAL CONTAMINATION: 8

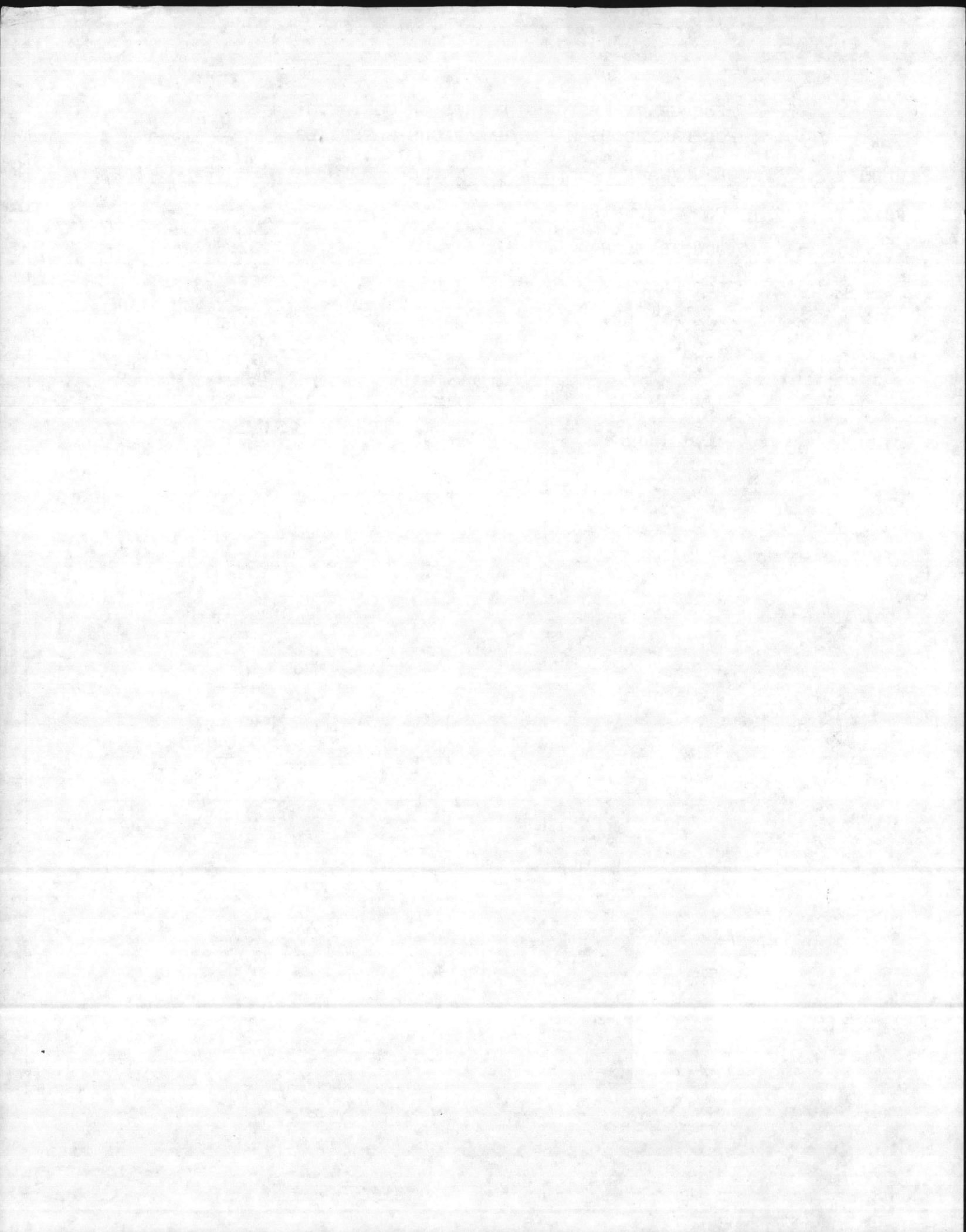
YELLOW S/W

Contingency plan (Battery shop)

EMERGENCY RESPONSE POINTS OF CONTACTS
FOR HAZARDOUS WASTE/HAZARDOUS MATERIALS

BLDG #	RANK/NAME	TITLE	PH #
FC-400	CAPT WICKWIRE	HMDO	3256/3754
FC-400	SSGT CASSOU	AHMDO	3256/3754
FC-400	SGT BALOWSKI	AHMDO	3256/3754
FC-120	GYSGT PERRY	HMDR	3105/3927
FC-120	SSGT GALLAHER	HMDR	3105/3927
1871	LCPL KLING	HMDR	1738 ✓
1871	LCPL CRUM	HMDR	1738 ✓

LCpl CHAUBZ - Batt -



INSPECTION FORM FOR HAZARDOUS WASTE HANDLING AND STORAGE AREAS

AREA OF CONCERN	YES		NO	CORRECTIVE ACTION NEEDED (use back of page to log action taken)
A. <u>CONDITION OF CONTAINERS</u> 1. Are containers closed 2. Are containers leaking 3. Are containers bulging 4. Are containers collapsed 5. Are containers corroded 6. Are containers over-filled 7. Other problems present				
B. <u>LABELING AND MARKING</u> 1. Are HW labels in place 2. Are HW labels filled out 3. Are hazards (i.e., flammable, corrosive, etc.) labels or markings adequate				
C. Are HWs being disposed of by deadlines				
D. <u>SECURITY AND EMERGENCIES</u> 1. Is access limited to authorized personnel only 2. Is emergency response information posted 3. Supplies and equipment readily available				

DATE: _____

SIGNATURE: _____

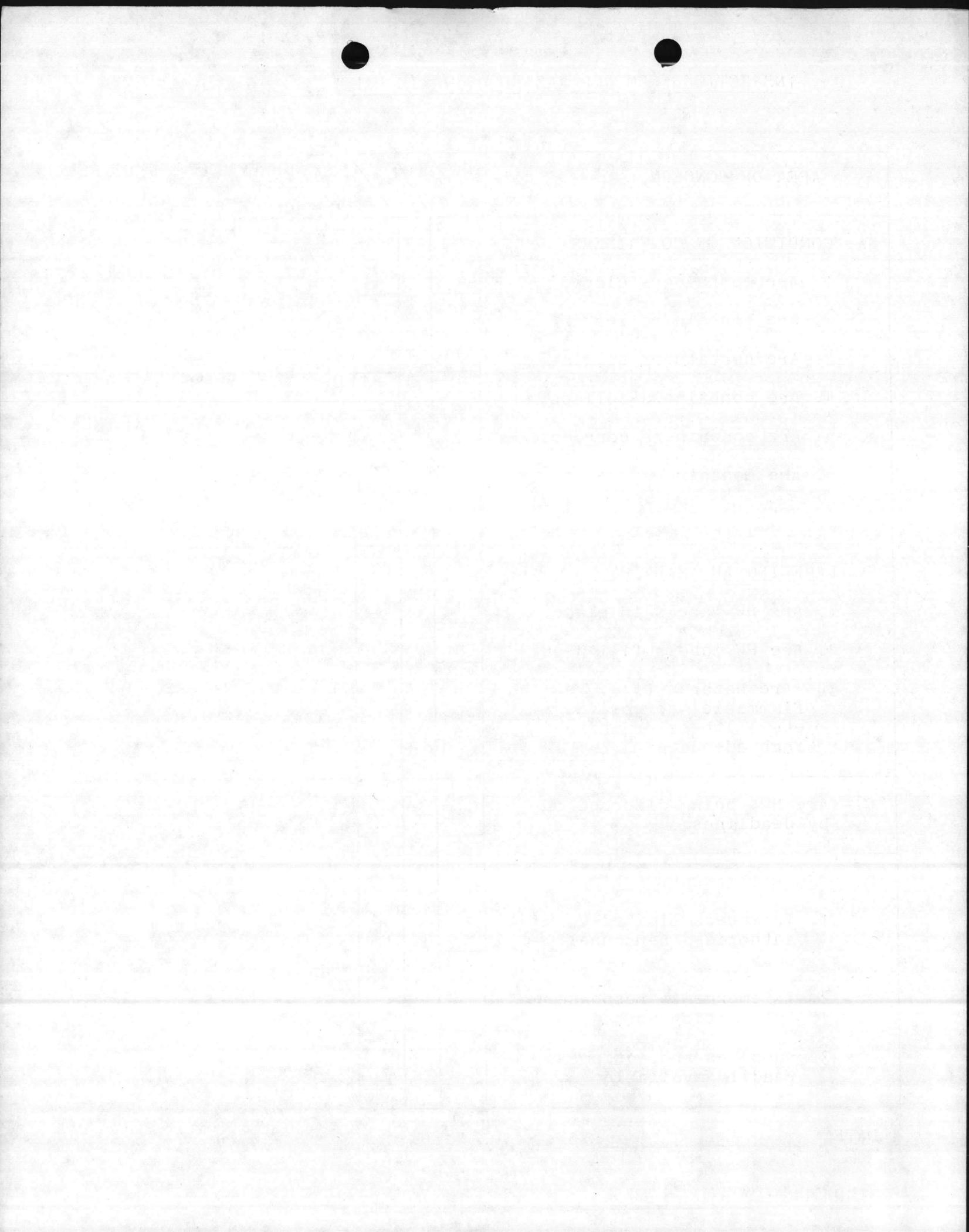
CONFIDENTIAL

INSPECTION FORM FOR HAZARDOUS WASTE HANDLING AND STORAGE AREAS

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DATE: _____

SIGNATURE: _____

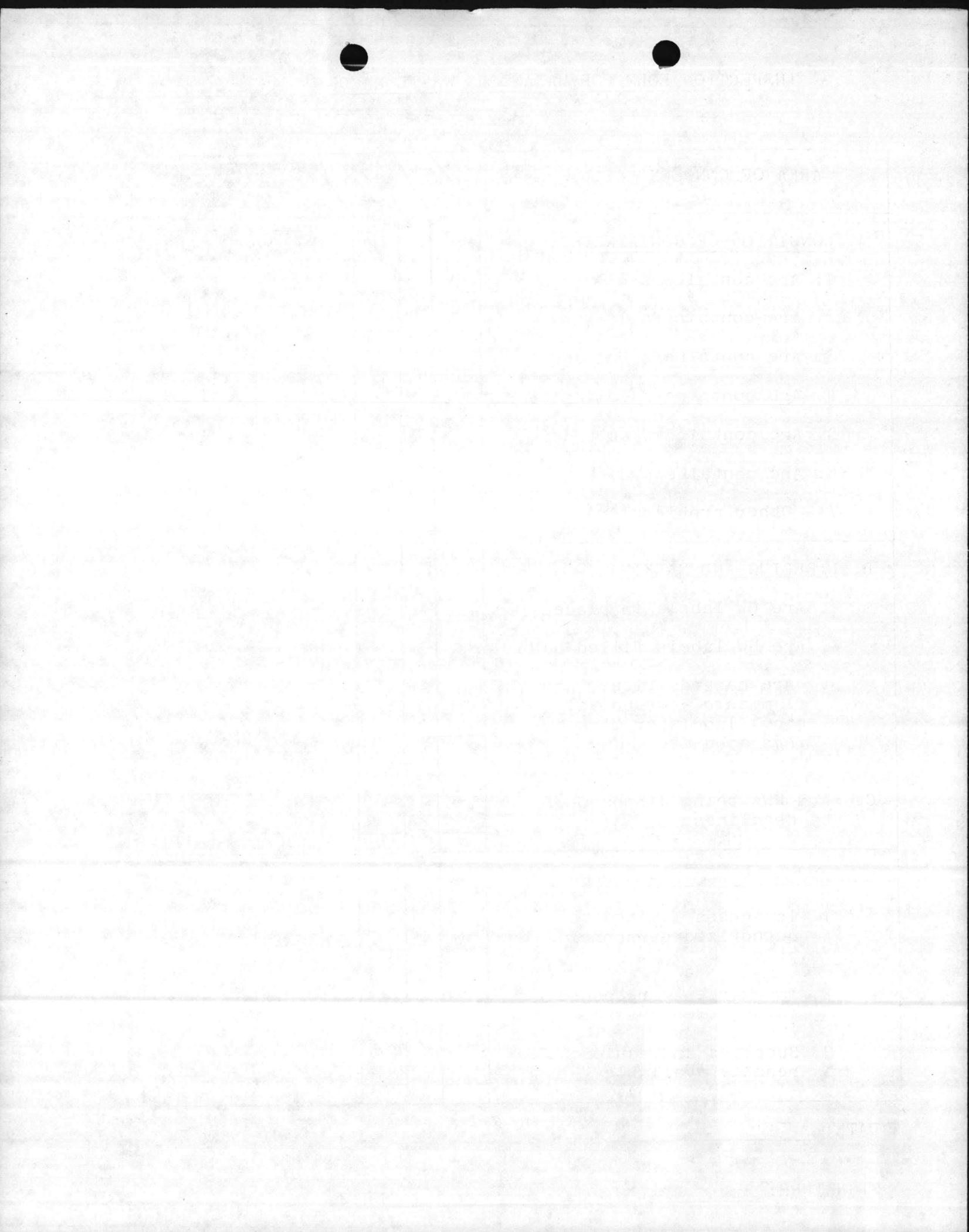


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INSPECTION FORM FOR HAZARDOUS WASTE HANDLING AND STORAGE AREAS

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DATE: _____

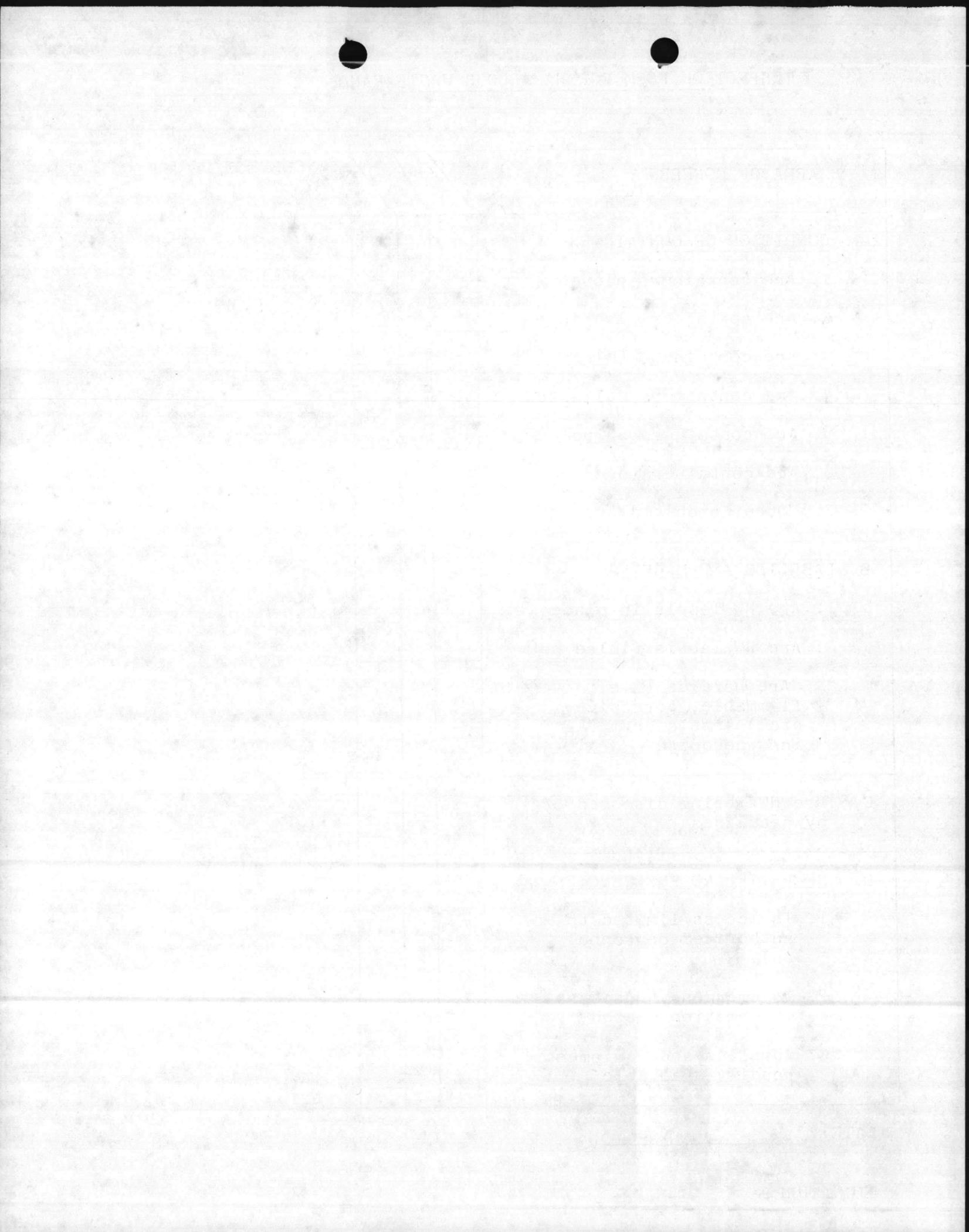
SIGNATURE: _____

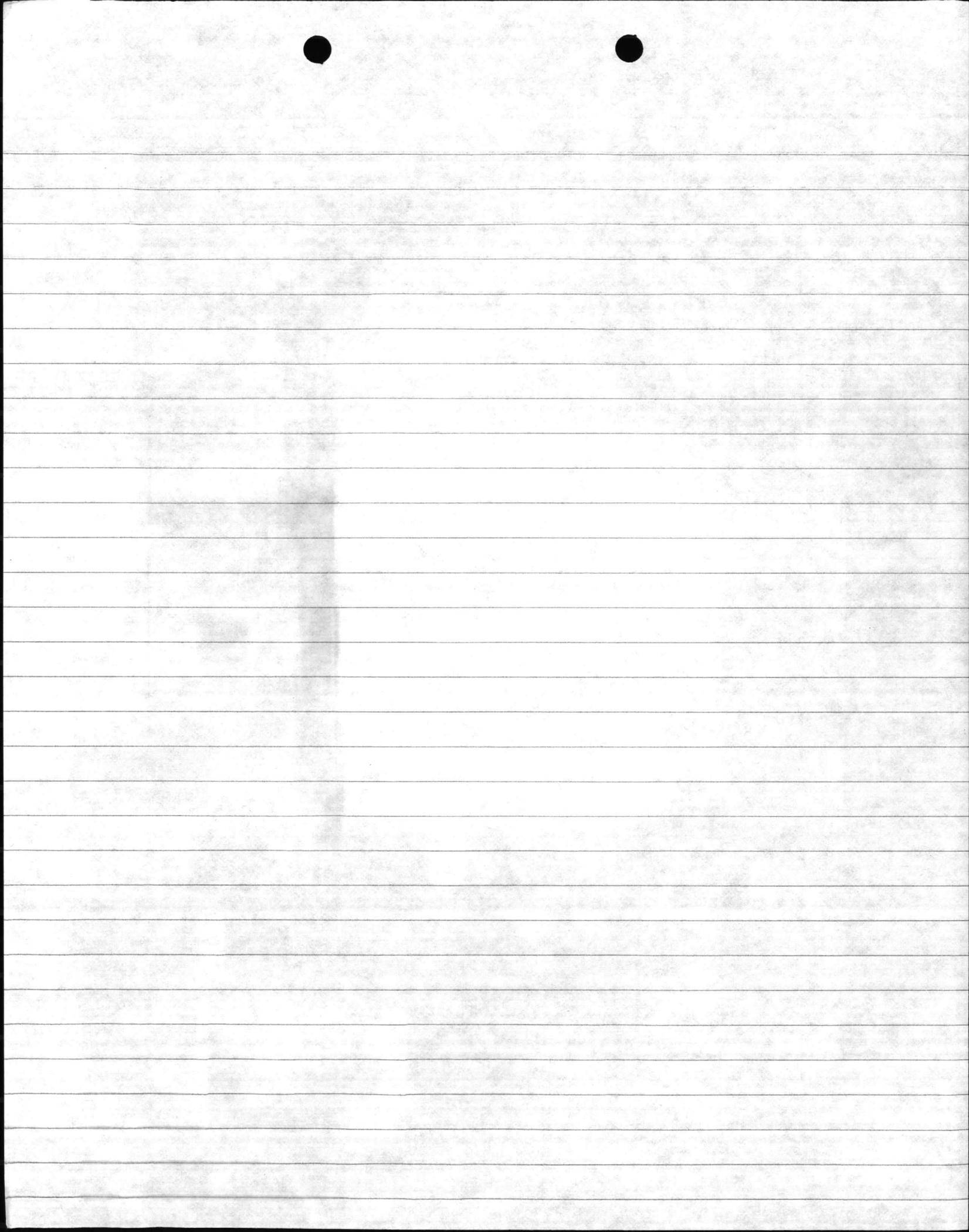
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